

## MILWAUKEE COUNTY FISCAL NOTE FORM

**DATE:** September 30, 2015

Original Fiscal Note

☒

Substitute Fiscal Note

☐

**SUBJECT:** Report from the Chief Information Officer, Information Management Services Division (DAS-IMSD), requesting approval to increase expenditure authority and create sub-project WO61902 Data Protection and Backup Recovery Services within capital project WO61901 – Disaster Recovery

### FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☐ Increase Capital Expenditures

☐ Existing Staff Time Required

☐ Decrease Capital Expenditures

☐ Increase Operating Expenditures  
(If checked, check one of two boxes below)

☐ Increase Capital Revenues

☐ Absorbed Within Agency's Budget

☐ Decrease Capital Revenues

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Use of contingent funds

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		
	Revenue	See Explanation.	See Explanation.
	Net Cost		
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

## DESCRIPTION OF FISCAL EFFECT

**In the space below, you must provide the following information. Attach additional pages if necessary.**

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.<sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Chief Information Officer for IMSD is requesting approval to create sub-project Data Protection and Backup Recovery Services within capital project WO61901 – Disaster Recovery.

B. The project includes the purchase of software and storage and establishes a budget of \$636,000 with financing provided from \$511,000 in cash from sub-project WO61901 – Disaster Recovery and \$125,000 in general obligation bonds from WO215 – Storage Expansion.

C. The attached resolution would authorize and direct the Department of Administrative Services with the assistance of the Office of the Comptroller to process an administrative transfer that would reallocate the funds from the existing projects to the newly created sub-project. The subproject WO619 – Disaster Recovery is ongoing and would need to have the transfer funds replenished.

D. The department requested \$425,000 in the 2016 Capital Improvements Budget to address the backup and recovery solution. It is assumed that these funds will be adopted and used to replenish the subproject WO61901 – Disaster Recovery.

---

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

<sup>2</sup> Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared By Clare O'Brien, Fiscal & Budget Manager, DAS-Central Business Office  
Authorized Signature \_\_\_\_\_

Did DAS-Fiscal Staff Review?

☐

Yes

☒

No

Did CBDP Review?<sup>2</sup>

☐

Yes

☐

No

☒

Not Required