

COUNTY OF MILWAUKEE

INTER-OFFICE COMMUNICATION

DATE: June 8, 2015

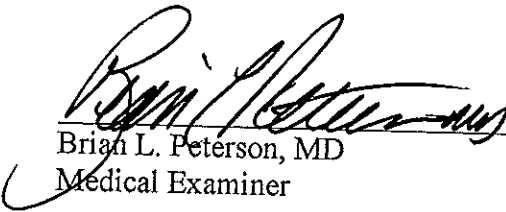
TO: Supervisor Dimitrijevic, County Board Chairwoman

FROM: Brian L. Peterson, MD, Medical Examiner

SUBJECT: 2016 – 2020 Capital Improvement Program Informational Report - Standing Committee / Capital Improvement Committee

Milwaukee County Ordinance 36.04 requires all Departments to submit five-year capital improvement program (Program) requests to their respective standing committees. Standing committees shall then submit Programs along with recommendations to the Capital Improvements Committee.

Pursuant to this Ordinance, the Medical Examiner's Office has preliminarily evaluated its anticipated maintenance and facility needs for capital years 2016-2020. Based on this initial review, the attached includes the Department's outstanding capital needs, listed in priority order.



Brian L. Peterson, MD
Medical Examiner

Cc: Chris Abele, County Executive
Raisa Koltun, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, County Board
Anthony Staskunas, Chair, Judiciary, Safety and General Services
Steven Kreklow, Fiscal & Budget Director, DAS
Vince Masterson, Capital Budget Coordinator, DAS
Pamela Bryant, Capital Finance Manager, Comptroller's Office
Justin Rodriguez, Capital Finance Analyst, Comptroller's Office

2016 REQUESTED CAPITAL IMPROVEMENT MILWAUKEE COUNTY

W0241 – Autopsy Carts

An appropriation of \$51,000 is budgeted for the replacement of ten autopsy carts. Financing is to be determined.

2016 Sub-Project Addresses the following item/issue:

Existing autopsy carts were last purchased in 1988 and need to be replaced. The existing carts do not meet current needs as far as weight requirements for an expanding population, and have become a hazard to employees due to instability of wheels and limited movement.

Prior Year Authorized Sub-Project Work Completed and/or Ongoing:

n/a

2016 Sub-Project Scope of Work:

The 2016 scope of work includes replacing ten aging autopsy carts.

2017 – 2020 Scope of Work:

Project will be completed in 2016.

Any surplus appropriations available upon completion of an approved project must be lapsed at year-end. Surplus appropriation shall not be used to expand an approved project scope without the approval of the County Board of Supervisors and the County Executive.

Staffing Plan

Medical Examiner staff will be responsible for overall project management. Specialized consultants will be retained as needed.