**COUNTY OF MILWAUKEE**

**INTER-OFFICE COMMUNICATION**

DATE: March 15, 2015

TO: Supervisor Marina Dimitrijevic, Chair, County Board of Supervisors

FROM: Brian Dranzik, Director, Department of Transportation

SUBJECT: Authorization for MCDOT to Amend a Professional Services Contract to increase it by $118,366.09 for a total contract amount not to exceed $449,189.69 with certified DBE firm, Himalayan Consultants, LLC, as part of the S. North Cape Rd. (CTH J) and S. 68th St. (CTH A) Capital Improvement Projects

POLICY

Per Wisconsin Statute 59.52(31) approval of the County Board is required to amend a professional services contract when amendment will result in an aggregate contract value to a vendor of greater than $300,000

BACKGROUND

In 2013, the design of the S. North Cape Rd. (CTH J) roadway improvement project from Hi-View Dr. to S. Carroll Circle was approved in the Milwaukee County Capital budget and the Milwaukee County Department of Transportation-Highway Division (MCDOT-Highway) began the design. Through the Request for Proposal selection process, MCDOT-Highway executed a design services contract with a certified DBE consultant firm, Himalayan Consultants, LLC for a combination of two (2) design projects one of which is the S. North Cape Rd. (CTH J) and the other S. 68th St. (CTH A) from W. Ryan Rd. to the House of Corrections. As of January 2014, the current project professional services contract amounts for the S. North Cape Rd. and S. 68th St. projects are $229,388.61 and $101,434.99 respectively with a combined contract amount not to exceed for both projects of $330,823.60.

Since the inception of the design of the S. North Cape Rd. roadway improvement project, certified DBE firm, Himalayan Consultants, LLC, has made substantial progress in achieving multiple milestones that are necessary for an overall successful completion of the project. To expedite the completion of construction of the project in 2015, the project was broken into two (2) separate stages with separate bid lets. Stage 1 is from Scherrei Dr. to W. Forest Home Ave. where the construction in slated to occur in the spring of 2015. Stage 2 is from Hi-View Dr. to Scherrei Dr. where the construction is slated to occur in the summer of 2015, following the completion of Stage 1. There are a number of additional final design tasks required to be completed prior to moving forward with successfully constructing Stage 2 of S. North Cape Rd. project. These additional design tasks are drainage, intersection re-alignment, roadway extension of limits, left turn lane inclusion, grading plans, utility coordination, culvert repair, survey, permitting, design study reports, plans, specifications and estimates. The additional design tasks are included in two (2) separate Amendments (2 & 3) for a total increase in the S. North Cape Rd. contract amount of $118,366.09 with a contract amount not to exceed $347,754.70 for a total combined contract amount not to exceed for both projects of $449,189.69.

Once the construction is complete for the S. North Cape Rd. (CTH J) roadway improvement project, the process for jurisdictional transfer will begin to hand over the ownership and maintenance in its entirety to the City of Franklin through an executed agreement between Milwaukee County and the City of Franklin.

FISCAL EFFECT

Approval to amend the professional services contract has no property tax levy impact as funds for this purpose are available within the approved capital project for S. North Cape Rd.

RECOMMENDATION

The Director of the Milwaukee County Department of Transportation recommends amending the professional services contract with certified DBE firm, Himalayan Consultants, LLC, by $118,366.09 for a total contract amount not to exceed $449,189.69 as part of the S. North Cape Rd. (CTH J) and S. 68th St.(CTH A) Capital Improvement Projects.

Prepared by: Andrea Weddle-Henning, Transportation Engineering Manager, MCDOT

Approved by:

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Brian Dranzik, Director

Department of Transportation

cc: Chris Abele, County Executive

 Raisa Koltun, Chief of Staff, Office of the County Executive

 Kelly Bablitch, Chief of Staff, County Board of Supervisors

Pamela Bryant, Capital Finance Manager, Office of the Comptroller

Justin Rodriguez, Budget Management Coordinator, Office of the Comptroller

Vince Masterson, Capital Projects Coordinator, DAS - PSB

Steve Cady, Research and Policy Director, Office of the Comptroller