

**COUNTY OF MILWAUKEE**  
INTEROFFICE COMMUNICATION

DATE: February 27, 2015

TO: Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors

FROM: Emily Van Deraa, Associate Project Manager, DAS-Economic Development

SUBJECT: Lease Extension – House of Correction Day Reporting Center

**REQUEST**

Authorization to enter into a 10-month lease extension for the House of Correction Day Reporting Center.

**BACKGROUND**

Per Milwaukee County Code of General Ordinances 32.96, DAS-Economic Development is responsible for the leasing of property by or on behalf of the County.

The House of Correction (HOC) Day Reporting Center currently leases space in the Hills Building, 906 West Historic Mitchell Street, Milwaukee, Wisconsin 53204 under an eight (8) year agreement. That agreement expired on February 28, 2015. HOC desires to renew the lease on a short-term basis through the end of 2015, to ensure continuous operations of the Day Reporting Center while it continues discussion with Economic Development for a future arrangement.

The rent payable by the County will remain at the previous level of \$7,677.70 per month, which shall amount to \$76,777.00 for the entire ten (10) month term. This sum is consistent with the HOC Day Reporting Center 2015 budget allocation for building and space rental. All other terms and conditions of the original lease will remain in full force and effect.

**RECOMMENDATION**

The Economic Development Division and the House of Correction respectfully request authorization to execute the ten month lease extension for the House of Correction Day Reporting Center.

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Emily Van Deraa, Associate Project Manager  
Department of Administrative Services-Economic Development

Attachments (2): 2006 Lease  
First Amendment to Lease

cc: Chris Abele, County Executive  
Finance, Personnel and Audit Committee Members  
Economic and Community Development Members  
Teig Whaley-Smith, Director, Department of Administrative Services  
Kelly Bablitch, Chief of Staff, County Board of Supervisors  
Raisa Koltun, Chief of Staff, County Executive's Office  
Michael Hafemann, Superintendent, House of Corrections  
Julie Esch, Director of Operations, Department of Administrative Services