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3 (ITEM ) From the Interim Director, Department of Administrative Services,  
4 requesting authorization to execute a fee increase to an existing professional services  
5 agreement with GRAEF-USA, Inc., in the amount of \$19,804, from \$322,127 to a total  
6 adjusted value of \$341,931, for professional design services to complete construction  
7 documents for 2013-2014 Adopted Capital Project WA186 - General Mitchell  
8 International Airport Heating, Ventilating, and Air Conditioning System Retro  
9 Commissioning, by recommending adoption of the following:

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11 **A RESOLUTION**  
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13 WHEREAS, implementation of Section 59.21(31) of the Wisconsin Statutes, with  
14 regard to purchase of professional service agreements (under Milwaukee County Code  
15 of General Ordinances Chapter 56) for capital projects requires approval by the  
16 Milwaukee County Board of Supervisors to award the initial agreement, or fee  
17 extension(s) to the original agreement, when the total contractual fee exceeds  
18 \$300,000; and

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20 WHEREAS, the Interim Director of the Department of Administrative Services  
21 (DAS) is requesting authorization to execute a fee increase to an existing professional  
22 services agreement with GRAEF-USA, Inc., to provide professional design services for  
23 2013-2014 Adopted Capital Project WA186 – General Mitchell International Airport  
24 (GMIA) Heating, Ventilation, and Air Conditioning (HVAC) System Retro Commissioning  
25 (RCx); and

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27 WHEREAS, Capital Project WA186 was initiated in the 2013 Adopted Capital  
28 Budget; and

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30 WHEREAS, in January 2013, Milwaukee County DAS – Facilities Management  
31 Division issued a Request for Proposals (RFP) for qualified firms to provide engineering,  
32 planning, and design services related to implementation of the GMIA HVAC System  
33 RCx consisting of Phase 1 - Audit and Ventilation/Pressurization and Phase 2 -  
34 Implementation, Verification, and Persistence as per Wisconsin Focus on Energy RCx  
35 program incentives; and

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37 WHEREAS, GRAEF-USA, Inc., was selected to complete the programming and  
38 schematic design for the project and Milwaukee County entered into a contract with the  
39 consultant on April 23, 2013; and

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41 WHEREAS, per the RFP, upon acceptance of the schematic design, Milwaukee  
42 County had the option to retain the same consultant to complete the construction  
43 documents; and

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45 WHEREAS, since GRAEF-USA, Inc., has performed well and the remaining  
46 required consultant services are within the original RFP scope of services, Milwaukee

47 County intends to extend the current professional services agreement with GRAEF-  
48 USA, Inc., to complete the construction documents for Phase 2 of the project; and  
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50 WHEREAS, the total fee increase for Phase 2 professional services is \$19,804,  
51 which will result in a total adjusted professional services agreement value of \$341,931;  
52 now, therefore,  
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54 BE IT RESOLVED, the Milwaukee County Board of Supervisors hereby  
55 authorizes the Interim Director, Department of Administrative Services, to extend the  
56 current contract with GRAEF-USA, Inc., to execute a fee increase to complete the  
57 construction documents for Capital Project WA186 – General Mitchell International  
58 Airport Heating, Ventilation, and Air Conditioning System Retro Commissioning, which  
59 results in an adjusted professional services agreement value of \$341,931.  
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