

## MILWAUKEE COUNTY FISCAL NOTE FORM

**DATE:** 1/16/2014

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** Election Equipment Intergovernmental Agreement

**FISCAL EFFECT:**

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| <input type="checkbox"/> No Direct County Fiscal Impact<br><input type="checkbox"/> Existing Staff Time Required<br><input type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below)<br><input type="checkbox"/> Absorbed Within Agency's Budget<br><input type="checkbox"/> Not Absorbed Within Agency's Budget<br><input checked="" type="checkbox"/> Decrease Operating Expenditures<br><input checked="" type="checkbox"/> Increase Operating Revenues<br><input type="checkbox"/> Decrease Operating Revenues | <input checked="" type="checkbox"/> Increase Capital Expenditures<br><input type="checkbox"/> Decrease Capital Expenditures<br><input type="checkbox"/> Increase Capital Revenues<br><input type="checkbox"/> Decrease Capital Revenues<br><input checked="" type="checkbox"/> Use of contingent funds |
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*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	Expenditure or Revenue Category	Current Year	Subsequent Year
<b>Operating Budget</b>	Expenditure	\$0	(\$593,690)
	Revenue	\$0	\$189,000
	Net Cost	\$0	(\$782,690)
<b>Capital Improvement Budget</b>	Expenditure	\$90,000	\$0
	Revenue	\$0	\$0
	Net Cost	\$90,000	\$0

## DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.<sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The attached resolution approves an intergovernmental agreement (IGA) with various municipalities for election equipment and election programming. Milwaukee County will purchase election machines for the municipalities in order to decrease programming costs. Municipalities will reimburse the County for 30% of the election machine costs and maintain ownership of the machines. By state law, Milwaukee County is responsible for the majority of costs of elections programming.

Direct costs in the current include \$1,800,000 in bonds and \$51,000 in cash financing that were included in the 2015 Adopted Budget. The resolution also authorizes an administrative fund transfer from the Appropriation from Contingency in the amount of \$90,000. The Office of the County Clerk requests an additional \$90,000 to cover the cost of related items such as wireless modems, installation, and shipping.

In the subsequent year, a decrease of operating expenditures of \$593,690 is expected due to the lower cost of programming. Savings of \$1,435,000 are anticipated on programming during each four-year election cycle. Additional operating revenues of \$189,000 are expected for the subsequent year as well. This represents reimbursement payments for the 30% share that is the responsibility of the municipalities.

This analysis assumes that all Milwaukee County municipalities will approve the IGA and participate in the election machine standardization program. As required by state law, the Intergovernmental Cooperation Council heard this item at its January 2015 meeting. The IGA was approved unanimously.

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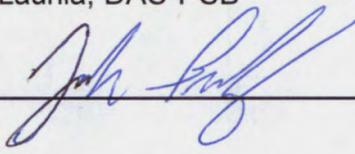
<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

<sup>2</sup> Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared By

Daniel Laurila, DAS-PSB

Authorized Signature



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Did DAS-Fiscal Staff Review?

Yes

No

Did CDBP Review?<sup>2</sup>

Yes

No

Not Required