

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

**DATE:** October 23, 2014

**TO:** Marina Dimitrijevic, Chairwoman, Milwaukee County Board of Supervisors

**FROM:** Héctor Colón, Director, Department of Health and Human Services  
*Prepared by James Mathy, Housing Administrator*

**SUBJECT:** **From the Director, Department of Health and Human Services, submitting an amendment to section 110.02(c)(9) of the Milwaukee County Code of General Ordinances as it pertains to administrative decisions made through the Housing Choice Voucher Program**

**Issue**

The Code of Federal Regulations (CFR) that governs Housing and Urban Development (HUD) programs states that a program participant has the right to an informal hearing process before an impartial hearing prior to the termination of program benefits. Under current Chapter 110 of the Milwaukee County Code of General Ordinances, this benefit would be subject to review by the standing committee of the County Board having jurisdiction over Housing Division matters.

**Background**

The Department of Health and Human Services (DHHS) is responsible for administering the United States Department of Housing and Urban Development's ("HUD's") tenant-based housing assistance program – the Housing Choice Voucher Program - and implementing regulations promulgated by HUD.

In 2012, the Housing Division updated the Administrative Plan for the Milwaukee County Housing Choice Voucher Program. This update discusses the Fair Hearing process Milwaukee County uses to review termination cases. This Fair Hearing process meets all HUD requirements and without the existence of Chapter 110, could be used as the final determination of a termination case.

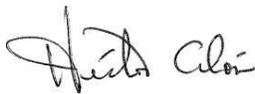
When applied to Housing Choice Voucher cases, the process outlined in Chapter 110 has proved to be very time consuming for all parties. It adds a second appeal process that would be better addressed if left to the independent Fair Hearing panel that is already in existence.

**Recommendation**

It is recommended that the County Board of Supervisors authorize the amendment to Section 110.02(c)(9) of the Milwaukee County Code of General Ordinances as it pertains to administrative decisions made through the Housing Choice Voucher Program.

**Fiscal Impact**

This is no fiscal impact for this amendment. A fiscal note form is attached.



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Héctor Colón, Director  
Department of Health and Human Services

cc: County Executive Chris Abele  
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