

**COUNTY OF MILWAUKEE
INTER-OFFICE COMMUNICATION**

Date: October 07, 2014

To: Milwaukee County Board Chairwoman Marina Dimitrijevic,

From: Michael Hafemann, Superintendent, Milwaukee County House of Correction (HOC)

Subject: From the Superintendent, House of Correction, requesting authorization to enter into a contract with ARAMARK Correctional Services, LLC (ARAMARK) to provide food services for the Milwaukee County Jail and House of Correction (HOC).

Issue

The current contract with ARAMARK expired on December 31, 2013; it was requested and approved by the County Board (see file 12-754) for a one year extension to allow the HOC to perform a request for proposal (RFP). ARAMARK has provided satisfactory service levels and has demonstrated flexibility throughout the years they have worked with the HOC.

The RFP was issued on August 11, 2014, a pre-proposal meeting was held on August 15, 2014, the mandatory pre-proposal site visit was on August 19, 2014, and the responses were due September 9, 2014 by 1:30 PM. The format of the RFP and specifications were authored by staff the Department of Health and Human Services, with consultation of staff of the HOC. The RFP was advertised in accordance to Milwaukee County General Ordinances.

Discussion

A total of three proposals were received, and an evaluation panel familiar with the food services processes at Milwaukee County facilities with kitchens (e.g., HOC and jail) performed independent evaluations of the proposals based on specific criteria stated in the RFP. As a result of this evaluation, ARAMARK Correctional Services, LLC received the highest score in both technical and price.

The new price of \$1.11 per meal should equate to savings of about \$197,000 per year. Furthermore, maintenance costs will be borne by the vendor, which is estimated to save an additional \$50,000 to \$80,000 over the contract term in staffing costs.

Currently the kitchen at the HOC is need of structural renovations and equipment replacements. If this contract is approved, ARAMARK will be providing \$450,000 in capital improvements, which is more than was requested in the RFP. This will allow the HOC to improve the kitchen without having to bear the cost through future capital projects. After the initial three-year contract, the items purchased by ARAMARK will become the property of Milwaukee County.

If this contract is approved, ARAMARK will also be providing an inmate food services job training program. Maintaining employment skills training and certification is a critical task, as inmate programming is key to the mission of the HOC. This is a unique program provided by

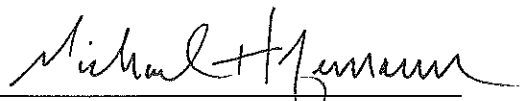
ARAMARK that will help inmates learn about food services and prepare them for extremely tangible employment opportunities. ARAMARK will be absorbing the cost of the program which is estimated at about \$15,400 a year.

Recommendation

Based on the results of the panel's evaluation, I am recommending that a contract with ARAMARK Correctional Services, LLC be approved by the Board of Supervisors for three years with two, one-year extensions. Operating funds for this contract have already been requested in the 2015 County Executive budget. A fiscal note form is also attached.

I am respectfully requesting that this item be placed on the agendas for the next meetings of Judiciary, Safety and General Services Committee, and Finance, Personnel and Audit Committee as an action item.

Respectfully Submitted,



Michael Hafemann, Superintendent
Milwaukee County House of Correction

cc: Kelly Bablitch, Chief of Staff, County Board
Supervisor Theodore Lipscomb, Chairman, Committee Judiciary, Safety & General Service
Supervisor Willie Johnson, JR., Co-Chair, Committee on Finance, Personnel and Audit
Supervisor David Cullen, Co-Chair, Committee on Finance, Personnel and Audit
Raisa Koltun,, Chief of Staff, Office of the County Executive
Scott Manske, CPA, Milwaukee County Comptroller
Don Tyler, Director, Department of Administrative Services
Josh Fudge, Budget Director, Department of Administrative Services
Stephen Cady, Policy and Research Director, Office of the Comptroller
Erica Hayden, Research & Policy Analyst, Office of the Comptroller
Alexis Gassenhuber, Committee Clerk, Office of the County Clerk
Janelle Jensen, Chief Committee Clerk, Office of the County Clerk