

MILWAUKEE COUNTY FISCAL NOTE FORM

(Revised)

DATE: 09/10/2014

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: Request by the Sheriff of Milwaukee County to execute a Professional Service Contract with CenturyLink Public Communications, Inc. to provide a video visitation system for the Milwaukee County Jail.

FISCAL EFFECT:

- | | |
|--------------------------------------------------------------------------------------------------------|--------------------------------------------------------|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input type="checkbox"/> Absorbed Within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of contingent funds |
| <input type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

The Sheriff is requesting approval to execute a Professional Services contract with CenturyLink Public Communications, Inc. to provide a video visitation system for inmates incarcerated in the Milwaukee County Jail. CenturyLink will provide the system at zero cost to Milwaukee County and will maintain and support this system throughout the term of the contract agreement at zero cost. The system utilized by CenturyLink is similar to a telephone system and will allow access to the video visitation system remotely by family and friends of inmates or on-site at the Milwaukee County Jail.

Payment for the system will be derived from a charge to remote users of \$0.65/per minute payable directly to CenturyLink. CenturyLink will not charge for video visitation at 11 designated public stations located at the Milwaukee County Jail.

The contract term with Century Link will be for 24 months commencing on the date of activation of the video visitation system with two one-year renewal options for an additional 3rd and 4th year. The estimated dates of the initial contract term is October 1, 2014 – September 30, 2016.

Department/Prepared By William R. Lethlean, Public Safety Fiscal Administrator

Authorized Signature

William R. Lethlean

Did DAS-Fiscal Staff Review? Yes No

Did CDBP Review?² Yes No Not Required

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.