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(ITEM) From the Director, Department of Parks, Recreation, and Culture, requesting authorization to amend Section 15.17(2)(aa)(1) of the Milwaukee County Code of General Ordinances to allow for an increase in the Department’s Imprest Fund of \$3,845, from \$56,155 to \$60,000, for the summer season (May to October) and to authorize the Department of Administrative Services to process an appropriation transfer to increase expenditure authority, by recommending adoption of the following:

A RESOLUTION/ORDINANCE

WHEREAS, the current amount authorized in the Department of Parks, Recreation, and Culture’s (DPRC’s) Imprest Fund for the summer season (May to October) is \$56,155 and for the winter season (November to April) is \$42,155, respectively; and

WHEREAS, DPRC has identified a need to increase the summer allocation due to anticipated increased need for petty cash for operation of a mobile beer garden and aquatics and concessions operations; and

WHEREAS, DPRC is requesting approval to increase the amount authorized in DPRC’s Imprest Fund by three thousand eight hundred forty five dollars (\$3,845) for the summer season to properly and efficiently manage demands for petty cash; and

WHEREAS, a seasonal fund transfer in the amount of \$3,845 from DRPC’s operating budget will be required to provide the increased expenditure authority; and

WHEREAS, the seasonal change in the allocation does not change expenditures and will result in better customer service; now, therefore,

BE IT RESOLVED, that Section 15.17(2)(aa)(1) of the Milwaukee County Code of General Ordinances is hereby amended to allow for an amount of \$60,000, which is an increase of \$3,845; and

BE IT FURTHER RESOLVED, that the Department of Administrative Services is hereby authorized to process an appropriation transfer to increase the expenditure authority for the Department of Parks, Recreation, and Culture’s Imprest Fund for the 2014 summer season (May to October); and

BE IT FURTHER RESOLVED, that the Milwaukee County Board of Supervisors does hereby approve the following amendment to the ordinance, accordingly.

46 **AN ORDINANCE**

47
48 The County Board of Supervisors of the County of Milwaukee does ordain as follows:

49
50 **Section 1.** Section 15.17(2)(aa) of the General Ordinances of Milwaukee County, is
51 amended as follows:

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53 **15.17. Departmental imprest fund**

54
55 (2) The following is a schedule of authorized imprest funds. Any part of such
56 imprest funds authorized to be deposited in a public depository as indicated
57 in each subsection of this section, may be withdrawn by check signed by the
58 highest ranking official of each department or by an incumbent of a position
59 so designated by such departmental official.
60

			Amount	Bankable
(aa)	1.	Park, recreation and culture (May—Oct.)	<u>60,000</u> 56,155	yes

61
62 **Section 2.** Adoption of this resolution/ordinance will result in no net change in
63 expenditures, revenue, or tax levy because the funds will be transferred from Department
64 of Parks, Recreation, and Culture’s operating budget.

65
66 **Section 3.** The provisions of this ordinance shall be effective upon passage and
67 publication.