

# DOT-FLEET MANAGEMEMNT (5300) BUDGET

DEPT: DOT-Fleet Management

UNIT NO. 5300  
FUND: General - 0030

## Budget Summary

Category	2012 Budget	2012 Actual	2013 Budget	2014 Budget	2014/2013 Variance
<b>Expenditures</b>					
Personnel Costs	\$2,959,840	\$2,883,511	\$2,850,317	\$2,816,375	(\$33,942)
Operation Costs	\$1,874,670	\$1,844,352	\$2,053,953	\$1,900,994	(\$152,959)
Debt & Depreciation	\$3,200,000	\$3,200,000	\$2,875,000	\$3,615,000	\$740,000
Capital Outlay	\$0	\$773,911	\$143,631	\$151,003	\$7,372
Interdept. Charges	\$883,695	\$891,115	\$1,615,837	\$1,388,955	(\$226,882)
<b>Total Expenditures</b>	<b>\$8,918,205</b>	<b>\$9,592,889</b>	<b>\$9,538,738</b>	<b>\$9,872,327</b>	<b>\$333,589</b>
<b>Revenues</b>					
Direct Revenue	\$305,500	\$901,701	\$211,067	\$195,662	(\$15,405)
Intergov Revenue	\$17,000	\$15,835	\$17,000	\$15,500	(\$1,500)
Indirect Revenue	\$10,589,999	\$10,409,231	\$10,547,498	\$10,638,149	\$90,651
<b>Total Revenues</b>	<b>\$10,912,499</b>	<b>\$11,326,767</b>	<b>\$10,775,565</b>	<b>\$10,849,311</b>	<b>\$73,746</b>
<b>Tax Levy</b>					
	<b>(\$1,994,294)</b>	<b>(\$1,733,878)</b>	<b>(\$1,236,827)</b>	<b>(\$976,984)</b>	<b>\$259,843</b>
<b>Personnel</b>					
<b>Full-Time Pos. (FTE)</b>	34	34	34	34	0
<b>Seas/Hourly/Pool Pos.</b>	0.5	0.5	0.5	0.5	0
<b>Overtime \$</b>	\$70,272	\$9,035	\$70,284	\$69,828	(\$456)

**Department Mission:** Fleet Management is committed to providing a comprehensive fleet management program; including a structured purchasing and preventive maintenance program that provides cost-effective customer service to all County departments.

**Department Description:** The Fleet Management Division purchases and maintains vehicles and equipment used by Milwaukee County departments. Keys to this program include minimizing vehicle and equipment downtime, providing a preventative maintenance program and educating users on safe operation and daily maintenance. This department consists of three functions: Equipment Repairs, Inventory Management, and Equipment Coordination.

Equipment Repairs maintains and manages approximately 2,200 vehicles and pieces of equipment ranging from fairway mowers and squad cars to wheel loaders and tandem axle patrol trucks.

Inventory Management maintains and manages approximately \$515,000 in inventory of repair parts for all Milwaukee County vehicles. Inventory Management also manages and operates four conveniently located fueling sites supplying 700,000 plus gallons of fuel annually.

Equipment Coordination researches and develops the specifications for purchasing new vehicles and equipment. Equipment Coordination also works with user departments to ensure the correct piece of equipment is purchased. Equipment Coordination also hosts and coordinates a semi-annual Public Auction of used equipment for Milwaukee County and also other municipalities in the area.

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## Strategic Program Area 1: County Fleet Maintenance

**Service Provision:** Administrative

**Strategic Outcome:** High Quality, Responsive Services

What We Do: Activity Data			
Activity	2012 Actual	2013 Budget	2014 Budget
This program area does not have activity data			

How We Do It: Program Budget Summary					
Category	2012 Budget	2012 Actual	2013 Budget	2014 Budget	2014/2013 Var
<b>Expenditures</b>	\$8,918,205	\$9,592,889	\$9,538,738	\$9,872,327	\$333,589
<b>Revenues</b>	\$10,912,499	\$11,326,767	\$10,775,565	\$10,849,311	\$73,746
<b>Tax Levy</b>	(\$1,994,294)	(\$1,733,878)	(\$1,236,827)	(\$976,984)	\$259,843
<b>FTE Positions</b>	34.5	34.5	34.5	34.5	0

How Well We Do It: Performance Measures			
Performance Measure	2012 Actual	2013 Budget	2014 Budget
Vehicles Underutilized <sup>1</sup>	N/A	N/A	N/A*
Vehicles Exceeding Replacement Criteria	N/A	N/A	N/A*
Cost per hour/ per mile of equipment used by department.	N/A	N/A	N/A*
Average Annual Maintenance Cost/Vehicle	N/A	N/A	N/A*

\*The department will begin to track performance measure data in 2014 and record it in future budgets.

### Strategic Implementation:

This service continues to be maintained with 34.5 FTE. Operating costs decrease \$152,959 from \$2,053,953 to \$1,900,994 which can be attributed to a decrease in estimated utility costs of \$64,000 as a result of replacing steam heat with natural gas; a reduction in outside service repair costs of \$50,000 from \$300,000 to \$250,000. Other miscellaneous service accounts are reduced by a total of \$11,860. Commodities are decreased \$27,099 from \$1,252,899 to \$1,225,800 to reflect a slight decrease in fleet equipment repair parts. Debt service on vehicles is increased by \$740,000 from \$2,875,000 to \$3,615,000. This amount reflects the debt repayment for equipment previously purchased. Interdepartmental charges are decreased by \$226,882 due to a reduction of \$331,522 in depreciation on equipment that was purchased prior to the purchase program initiated during 2010; a decrease in the interest allocation of \$303,923, and a combined increase in other charges of \$40,489. In addition, negative expenditure abatements decrease \$368,074 to reflect the decreasing depreciation on equipment that was purchased prior to the purchase program initiated during 2010. Auction revenue decreased \$25,000 from \$200,000 to \$175,000. As older vehicles are replaced, they are sold at auction to receive the highest return on investment. In 2014, the House of Correction will participate in the County's Fleet Replacement Program.

<sup>1</sup> Criteria for the use of Fleet vehicles can be found in the Milwaukee County Ordinance Chapter 56.22.

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2014 VEHICLE & ROLLING STOCK ALLOTMENT PER DEPARTMENT	
DEPARTMENT	TOTAL
Parks Department*	860
Sheriff	184
DOT- Directors Office	2
Highways Division	146
Facilities Management Division**	43
Zoo	26
Fleet Management Division***	19
Department of Health and Human Services	12
Behavioral Health Division	10
District Attorney	11
Information Management Services Division	2
Medical Examiner	4
Transportation Services	3
Office for Persons with Disabilities	1
House of Correction	49
County Board	1
TOTAL	1373

\* These numbers include all mowing equipment

\*\* Includes vehicles for the Architectural & Engineering section

\*\*\* Fleet Management also maintains motor pool vehicles.

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DOT-Fleet Maintenance Budgeted Positions				
Title Code	2013 Budget	2014 Budget	2014/2013 Variance	Explanation
Accountant 3	1	1	0	
Admin Spec - Fleet	1	1	0	
Auto And Eq Parts Tech	3	3	0	
Auto And Eq Parts Tech I-C	1	1	0	
Auto And Eq Serv Supv DOT	2	2	0	
Auto And Eq Serv Tech	0	4	4	Fund
Auto And Eq Serv Tech Asst	2	2	0	
Auto And Eq Serv Tech DOT	15	11	-4	Unfund
Auto And Eq Svs Tech I-C DOT	4	4	0	
Clerical Asst 1	1	1	0	
Exdir2-Dir Fleet	1	1	0	
Facilities MtcWkr Fleet	1	1	0	
Ironworker DPW	2	2	0	
Ironworker Seasonal	0.5	0.5	0	
Overtime	1.5	1.5	0	
Shift Differential	0.1	0.1	0	
Vacancy & Turnover	-2	-2	0	
<b>TOTAL</b>	34.1	34.1	0	

Legacy Health Care and Pension Expenditures				
2012 Budget	2012 Actual	2013 Budget	2014 Budget	2014/2013 Variance
\$621,269	\$686,123	\$657,484	\$738,303	\$80,819