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8-30-2013 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
A CAPITAL - RECEIPT OF REVENUE File No. 13-1/13-709
(Journal, December 20, 2012)

Action Required

Finance, Personnel and Audit Committee
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2013 appropriations of the respective listed departments:

	<u>From</u>	<u>To</u>
1) <u>WP39401 Dog Parks – Phase 3 *</u>		
8527 – Land Improvements		\$50,000
2999 – Other State Grants & Reimbursement	\$50,000	

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$50,000 is requested by the Director of the Department of Parks, Recreation, and Culture to recognize revenue from the City of Milwaukee and increase spending authority in Capital Account WP39401, Dog Parks – Phase 3 by a corresponding amount.

Per the terms of a July 15, 2013 agreement with the City of Milwaukee, the City is remitting \$50,000 to the County in exchange for the development and operation of an off-leash dog exercise area on City-owned land in Bay View.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE AUGUST 30, 2013.

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8-30-2013 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
B CAPITAL-UNALLOCATED CONTINGENCY File No. 13-1/13-709
(Journal, December 20, 2012)

Action Required

Finance, Personnel and Audit Committee
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2013 appropriations of the respective listed departments:

	<u>From</u>	<u>To</u>
1) <u>WC10001 Courthouse Major Maintenance Improvements*</u>		
8509 – Other Improvements		\$200,000
<u>1945 – Appropriation for Contingency</u>		
8901 – Appropriation for Contingency	\$200,000	

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$200,000 is requested by the Office of the Comptroller to establish expenditure authority and revenues for a major maintenance capital project for potential improvements discovered as a result of fixing issues associated with the fire. Where it is found more economical to make the improvements now, repairs will be made. These improvements are not related to the fire, and are not covered by insurance proceeds. Financing will be provided from the Org 1945 - Appropriation for Contingency Budget.

The Office of the Comptroller is also submitting a reimbursement resolution for the September cycle of the Finance, Personnel and Audit Committee to establish the capital project Courthouse Infrastructure Improvement Relating to Courthouse Fire which would provide a budget and financing mechanism for any expenditures that the County believes are related to the Courthouse Fire but are not reimbursable by insurance. These costs however, must be eligible for bond financing to be covered by the

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reimbursement resolution. The County is not aware of any costs at present, which would be covered by the reimbursement resolution.

The reimbursement resolution allows the County, in accordance with US Treasury Rules, to bond financed costs that are incurred prior to the issuance of bonds.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE AUGUST 30, 2013.

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8-30-2013 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
C UNALLOCATED CONTINGENCY File No. 13-1/13-709
(Journal, December 20, 2012)

Action Required

Finance, Personnel and Audit Committee
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2013 appropriations of the respective listed departments:

	<u>From</u>	<u>To</u>
1) <u>4391 – House of Correction</u>		
6109 – Medical Service Fees		\$2,000,000
<u>1945 – Appropriation for Contingency</u>		
8901 – Appropriation for Contingency	\$2,000,000	

Request

The Superintendent of the House of Correction requests an appropriation transfer of \$2,000,000 to allocate funds from Appropriation for Contingency into Medical Service Fees (low org 4391, account 6109).

The 2013 Adopted Capital Improvement Budget allocated \$2,000,000 in property tax levy funding to finance implementation costs associated with the replacement of the Electronic Medical Records (EMR) system tracking inmate medical services provided at the House of Correction and County Jail.

In May of 2013, Milwaukee County was court ordered to enter into a contract with Armor Correctional Services for the provision of inmate medical as part of maintaining compliance with the Christensen Decree. Article VI, Section 6.1 Medical Records of the Armor contract stipulated that Armor would provide an EMR software program for the House of Correction and County Jail for a onetime payment

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of \$206,075. Since the EMR software will now be provided via Armor at a reduced cost to the County, there is no longer a need to finance the EMR project through the Capital Improvements budget. Therefore, it has been requested to reallocate funds for this project to the County Appropriation for Contingency fund in September of 2013.

It is the intent of this fund transfer to use the funds from Appropriation for Contingency, to be moved from the EMR project, to fund, in part the Armor contract through the end of 2013.

The House of Correction (HOC) anticipates another fund transfer from the Appropriation for Contingency in October of 2013, or later in the year, to move the remaining funds needed to pay for the unbudgeted Armor contract in 2013. The HOC will analyze its fiscal situation and attempt to absorb some of the cost of the contract.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE AUGUST 30, 2013.

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8-30-2013 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
D CAPITAL IMPROVEMENTS

File No. 13-1/13-709
(Journal, December 20, 2012)

Action Required

Finance, Personnel and Audit Committee
County Board (Majority Vote)

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2013 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2013 capital improvement appropriations:

	<u>From</u>	<u>To</u>
1) <u>WA123 GMIA Runway Safety Improvement (Sign</u>		
<u>Recircuiting) #</u>		
8527 – Land Improvements (CAP)		\$598,000
9706 – Professional Division Services		\$138,965
9716 – CBDP Services		\$6,035
2699 – Federal Grants and Reimbursements	\$557,250	
2299 – State Grants and Reimbursements	\$92,875	
4901 – Passenger Facility Charge Revenue	\$92,875	

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$743,000 is requested by the Director of the Department of Transportation-Airport Division to increase expenditure authority and revenue for Project WA123 GMIA Runway Safety Improvement.

The Federal Budget Control Act of 2011 provided for automatic reductions to most Federal discretionary spending if no agreement on deficit reduction was reached. Such reductions, referred to as sequestration, went into effect on March 1, 2013. The sequester cuts reduced Federal Aviation Administration (FAA) spending for FY2013 by about \$636 million below the amount specified in the FY2013 continuing budget resolution. In March 2013, the FAA announced it would close 149 air traffic control towers operated by contract firms. The FAA also announced that late-night shifts at the FAA-staffed towers at mid-sized airports (GMIA) could be eliminated. Although the Federal Government did act to move

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Airport Improvement Program (AIP) funds in order to keep the towers operating at night for FY 2013, it is uncertain whether or not the late night shifts will eventually be cut.

Most of the existing airfield guidance signage at GMIA was installed prior to current FAA guidance to place the lighted signs on a dedicated circuit. Doing so allows for critical hold and guidance signage to remain lit and visible while inactive runways and taxiways may have their circuits turned off. This would improve safety because currently when runway or taxiway circuits need to be turned off for maintenance or repairs the surrounding signage would be turned off as well. This situation has been made even more urgent due to the potential of the control towers being no longer staffed at night as a result of FAA cuts. In addition, GMIA staff believes that it is likely that the FAA will be mandating dedicated circuits for lighted signs in the future.

The 2013 Capital Improvements Budget included an appropriation of \$400,000 for Project WA123 Runway Safety Improvements in order to perform proactive measures relating to airfield lighting and signage systems. This appropriation transfer will increase the funding for the project by \$743,000. The additional funding will allow work on the project to be completed in one year instead of over multiple years. If the appropriation transfer is approved, the project total will be \$1,143,000. Financing will be provided from Airport Improvement Program (AIP) entitlement funding with the local share (12.5%) being financed by Passenger Facility Charge (PFC) revenue.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE AUGUST 30, 2013.

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	<u>From</u>	<u>To</u>
2) <u>WA18201 GMIA Snow Melter *</u>		
9706 – Professional Division Services		\$25,000
8527 – Land Improvements- (CAP)		\$1,000,000
6146 – Professional Services Capital/Major Maintenance		\$265,265
4901 – Passenger Facility Charge Revenue	\$1,290,265	
<u>WO11202 Fleet Airport Equipment #</u>		
8554 – Airport Fleet Vehicles	\$1,290,265	
4901 – Passenger Facility Charge Revenue		\$1,290,265

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$1,290,265 is requested by the Director of the Department of Transportation- Airport Division to move expenditure authority and unrealized revenue from Project WO11202 Fleet Airport Equipment to Project WA18201 GMIA Snow Melter.

Previous budget appropriations have been included in the Fleet Airport Equipment Project to purchase a snow melter for General Mitchell International Airport (GMIA). In reviewing the project scope, it was determined that the project scope was more involved than initially envisioned. Therefore, a consultant is needed to determine the exact size and location of the snow melter along with the design and construction of a concrete pad with a drainage system. Due to the more extensive nature of the project, the Airport Division is requesting the creation of a new stand-alone project and reallocate the revenues and expenditures from the Airport Fleet Equipment Project.

GMIA does not currently have any snow melters. The snow melter will be used reduce the amount of snow that will be stored out in the surrounding locations of the airfield. The installation of a snow melter will also reduce the need to use trucks to move snow and therefore decrease the safety risks associated with trucking on the airfield. GMIA will be installing the snow melter in an area that has encountered the most problems in the past. This project will be financed by Passenger Facility Charge (PFC) revenue.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE AUGUST 30, 2013.

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	<u>From</u>	<u>To</u>
3) <u>WA184 GMIA Squitter Transponders *</u>		
8554 – Vehicles- New		\$562,500
2299 – State Grants and Reimbursements	\$70,313	
2699 – Federal Grants and Reimbursements	\$421,875	
4901 – Passenger Facility Charge Revenue	\$70,312	

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$562,500 is requested by the Director of the Department of Transportation-Airport Division to create expenditure authority and revenue for Project WA184 GMIA Squitter Transponders.

In 2005 the Federal Aviation Administration (FAA) determined that Automatic Dependent Surveillance-Broadcast (ADS-B) technology was ready to be implemented throughout the national airspace system.

In 2012, the FAA hired a contractor that brought the ADS-B to GMIA. The ADS-B technology allows the nation's airports to move from using ground radar and navigational aids to using satellite signals that provide precise tracking. Making this move to a satellite based system enhances capacity, reduces delay, and improves the environmental performance of the national airspace system.

ADS-B is a crucial component of the nation's Next-Generation Air Transportation System (NextGen). With ADS-B, both pilots and controllers can see radar like displays of traffic. The displays update next to real time and do not degrade with distance or terrain. ADS-B also reduces the risk of runway incursions with cockpit and controller displays that show the location of aircraft and equipped ground vehicles on airport surfaces – even at night or during heavy rainfall. ADS-B applications being developed now will give pilots indications or alerts of potential collisions. ADS-B also provides greater coverage since ground stations are so much easier to place than radar. Relying on satellites instead of ground navigational aids also means aircraft will be able to fly more directly from Point A to B, saving time and money, and reducing fuel burn and emissions.

In 2011, the FAA released an Advisory Circular that strongly encouraged airport operators to voluntarily equip appropriate vehicles with airport ground vehicle ADS-B squitter units. Every year there are incidents and accidents throughout the Country that involve aircraft and vehicles at airports that have

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potentially serious consequences. Many of these events occur in periods of reduced visibility, which can result in a loss of situational awareness for flight crews and air traffic controllers. During most times, radar systems can detect aircraft and vehicles in and around the airport operational area without the use of airport ground vehicle ADS-B squitter units. However, during periods of heavy and sustained precipitation, the precipitation may attenuate the radar, thus reducing the probability of vehicle detection. In these cases, vehicles equipped with squitter transponders can be tracked by two additional sources of position data, thus increasing the accuracy and probability of detection and reducing the chances of an incident.

This appropriation transfer will provide \$562,500 to place approximately 75 squitter transponders on airport vehicles. Financing will be provide from Airport Improvement Program discretionary funding with the local match (12.5%) being financing through Passenger Facility Charge Revenue. Having these squitters on airport vehicles will decrease the chances of an accident or incident that involves airport vehicles.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE AUGUST 30, 2013.

	<u>From</u>	<u>To</u>
4) <u>WO444 – Electronic Medical Records System</u>		
6146 – Prof. Services Cap./Major Mtce.	\$ 750,000	
9706 – Prof. Services Div. Services	\$ 250,000	
8557 – Computer Equipment New > \$500	\$1,000,000	
<u>1945 – Appropriation for Contingency</u>		
8901 – Appropriation for Contingency		\$2,000,000

Request

The Director of the Department of Administrative Services requests an appropriation transfer of \$2,000,000 to reallocate funds from Project WO444 Electronic Medical Records System into the Appropriation for Contingencies.

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The 2013 Adopted Capital Improvement Budget allocated \$2,000,000 in property tax levy funding to finance implementation costs associated with the replacement of the Electronic Medical Records (EMR) system tracking inmate medical services provided at the House of Correction and County Jail. DAS-IMSD staff was to be responsible for overall project management and oversight.

In May of 2013, Milwaukee County was court ordered to enter into a contract with Armor Correctional Services for the provision of inmate medical as part of maintaining compliance with the Christensen Decree. Article VI, Section 6.1 Medical Records of the Armor contract stipulated that Armor would provide an EMR software program for the House of Correction and County Jail for a onetime payment of \$206,075. Since the EMR software will now be provided via Armor at a reduced cost to the County, there is no longer a need to finance the EMR project through the Capital Improvements budget. Therefore, it is requested that the funds allocated for this project be reallocated to the County Appropriation for Contingencies fund.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE AUGUST 30, 2013.

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		<u>From</u>	<u>To</u>
5)	<u>WP395 Countywide Furnace and Boiler Replacement *</u>		
8502	– Major Maintenance Building – (EXP)		\$273,400
	<u>WP247 Restroom Improvement Program</u>		
6146	– Prof Serv- Capital/Major Maintenance	\$1,000	
9706	– Prof Serv Division Services	\$99,000	
	<u>WP254 Whitnall Park Golf Course Pedestrian Bridges</u>		
6030	– Other Building Improvement – (CAP)	\$500	
6050	– Bond Notes and Proceeds	\$1,500	
6080	– Postage	\$500	
6146	– Prof Serv- Capital/Major Maintenance	\$14,340	
7930	– Photography/Printing	\$500	
8527	– Land Improvements – (CAP)	\$144,500	
9706	– Prof Serv Division Services	\$9,560	
9716	– Disadvantaged Business Dev Services	\$2,000	

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$273,400 is requested by the Director of the Department of Parks, Recreation, and Culture to create project WP395 Countywide Furnace and Boiler Replacement. Financing for this project will be provided by reallocating expenditure authority from WP247 Restroom Improvement Program and WP253 Whitnall Park Golf Pedestrian Bridges

Parks staff has identified a critical need to replacement furnaces and boilers at several locations throughout the County Parks system. Funds are allocated to the following facilities:

- \$58,056 for Cannon Park Pavilion to furnish and install two furnaces, complete with ductwork, controls, gas piping, and venting. The scope of work includes electrical work, equipment pads, and disposal of the old unit. The old furnace has failed due to a cracked heat exchanger. Two furnaces are necessary to create zone heating and prevent repeated failure.
- \$26,820 for Wedgewood Park Pavilion to furnish and install a new furnace. The scope includes removal and disposal of the failed furnace, electrical work and ductwork. The old furnace has failed and replacement parts are unavailable.
- \$33,550 for Greene Park Pavilion to replace the current failed boiler with a new hot water boiler. The scope includes replacing the existing circulating pump, adding a secondary pump, modifying the outside

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air duct work, filling boiler pit with crushed stone and finished concrete to the existing adjacent floor level, and electrical work. The failed boiler is outdated and technology and burner parts are not available.

- \$59,757 for Wahl Park Pavilion to furnish and install a new hot water boiler and re-pipe the entire system properly sizing it for hot water delivery. The scope includes removing the traps, new hot water terminal heating equipment, pipe insulation, electrical work, and removal and disposal of the existing steam boiler. The failed steam boiler and system components have deteriorated beyond repair.
- \$55,500 for Falk Park Pavilion to replace the furnace and air conditioner with a new furnace and air conditioner. The scope includes new ductwork with high and low return grilles, new control system, and electrical work. The existing furnace has failed.
- \$39,747 for Hansen Golf Clubhouse to remove the existing furnace and replace with new furnace and air conditioning unit. The scope includes removing the ductless splits, modifying the ductwork, and electrical work. The failed furnace is outdated technology unable to support air conditioning. The ductless split systems do not have replacement parts available. The suggested replacement system will provide proper heating, ventilating, and cooling.

The restroom improvement program provided \$100,000 to complete a conceptual design for picnic shelters to improve restroom at Greenfield Park Shelter. The Whitnall Park Golf Course pedestrian bridge program provided \$173,000 for the replacement of two pedestrian bridges on the 13th hole of Whitnall Park Golf Course. The furnace and boiler replacements are critical in nature and are a higher priority than these projects. The pedestrian bridges will have temporary maintenance performed by Parks skilled trades staff and the conceptual design Greenfield Park shelters is deferred.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE AUGUST 30, 2013.

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	<u>From</u>	<u>To</u>
6) <u>WT056 Replace HVAC at Kinnickinnic</u> <u>Transportation Building #</u>		
8551 – Machine and Equipment Replacement > \$2500		\$200,000
2699 – Other Federal Grants and Reimbursements	\$160,000	
<u>5605 Transit Operations- MCTS</u>		
8201 – Transit Operations	\$40,000	

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$200,000 is requested by the Director of the Department of Transportation and Director of the Department of Administrative Services- Architecture, Engineering, and Environment Section to increase expenditure authority and revenue for Project WT056 Replace Heating, Ventilation, and Air Conditioning (HVAC) at the Milwaukee County Transit System (MCTS) Kinnickinnic (KK) Transportation Building and to reduce expenditure authority in the MCTS operating budget.

The 2013 Adopted Budget included an appropriation of \$530,000 for the replacement of the HVAC at the MCTS KK Transportation Building. The project consists of replacing electronic controls, the boiler, air conditioning system, ventilation fans, heat radiators and duct work at the Kinnickinnic Transportation Building. The current HVAC system is 31 years old and is in need of constant repair. The construction bids that were received in August 2013 exceeded the amount budgeted for the HVAC work. The increased costs were a result of the following:

- The addition of spray foam being needed to be applied to the bottom of the roof deck to comply with insulating values required by current building codes. The existing insulation placed over the acoustical ceiling is non-code compliant.
- The existing acoustical ceiling on the first floor has excessive staining and needs to be replaced in order for the facility to be energy efficient.
- In general project bids have been coming in higher with fewer contractors submitting bids and longer lead times for projects.

This appropriation transfer will increase the expenditure authority for the HVAC project by \$200,000 to cover the higher bids and to provide additional contingency. Federal grants of \$160,000 are available to

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finance 80% of the project. The remaining \$40,000 local share is being requested to be reallocated from the MCTS operating budget. The most recent quarterly report being submitted to the County Board in September 2013 indicates that surplus funds are projected to be available.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE AUGUST 30, 2013.

	<u>From</u>	<u>To</u>
7) <u>WO627 Medical Examiner Case Management System</u>		
6146 – Professional Svs- Cap/Major Maint		\$500,000
2903 – Sales Tax	\$500,000	
<u>WO626 Computer Replacement</u>		
8558 – Computer Replacement > \$500		\$1,795,419
6146 – Professional Svs- Cap/Major Maint.		\$143,728
4907 – Bond and Note Proceeds	\$1,939,147	
<u>1996 Sales Tax Revenue</u>		
2903 – COUNTY SALES TAX REVENUE	\$1,001,013	
<u>WO621 Windows Migration</u>		
8558 – Computer Replacement > \$500	\$2,092,500	
6146 – Professional Svs- Cap/Major Maint	\$1,347,660	
4907 – Bond and Note Proceeds		\$1,939,147
2903 – Sales Tax		\$1,501,013
<u>1176- Personal Computer</u>		
6147 – Professional Data Svcs- Data Process		\$791,122
6517 – DP Software Lease/LCN		\$704,755
2903 – Sales Tax Revenue	\$1,001,013	
<u>Debt Service Reserve</u>		
0764 – Debt Service Reserve	\$494,864	

Existing Project, + Included in 5-Year Plan, * New Project

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An appropriation transfer of \$3,935,024 is requested to realign and adjust expenditure authority and revenues for Project WO621 – Windows Migration. In the 2013 Adopted Capital Improvements Budget, \$3,440,010 was approved for Project WO621 - Windows Migration which involves the replacement of all eligible personal computers with new computers executing the modern Windows operating system and, as part of the Microsoft Enterprise Agreement, the Office 365 collaborative suite of applications (Exchange email, SharePoint team sites, instant messaging and conferencing). The migration will render some current County software systems unusable. The current and already obsolete Medical Examiner Case Management system is one of these systems. Because of the nature of the work performed at the Medical Examiner's office, this proposal includes the replacement of that system.

The Office of the Comptroller is responsible for monitoring all of the capital projects. During the process of monitoring the Windows Migration project it was clear that the details for the Medical Examiner Case Management System Replacement were difficult to determine. Therefore, the Information Management Services Division, at the direction of the Office of the Comptroller, is requesting to establish a separate project for the Medical Examiner Case Management System to better monitor the project.

In addition, the majority of the three year project involves the replacement of personal computers. Other components involve professional services some directly related to the computers and some tangentially and licensing fees. Monitoring this project has been complicated due to the various elements and the different financing of the components. Therefore, this appropriation transfer also separates the computer replacement into a separate project and allocates the budget for the personal services and product licenses to the IMSD operating budget. Upon implementation the Department discovered a need for software, licensing and professional services staff that was unknown during the 2013 budget process. Therefore, approximately \$500,000 has been added to offset these costs. Financing will be provided from the debt service reserve.

Approval of this transfer will result in an increase to the IMSD crosscharge to the various County departments. Offsetting this charge countywide will be an increase in budgeted sales tax revenue in the general fund.

This fund transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE AUGUST 30, 2013.

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8-30-2013 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
E DEPARTMENTAL – OTHER CHARGES File No. 13-1/13-709
(Journal, December 20, 2012)

Action Required

Finance, Personnel and Audit Committee
County Board (Majority Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2013 appropriations of the respective listed departments:

	<u>From</u>	<u>To</u>
1) <u>2811 – Combined Courts</u>		
4985 – Cash Over/Short	\$ 850.00	
<u>2811 – Combined Courts</u>		
0755 – Reserve for Imprest Funds		\$ 850.00

Request

A transfer in the amount of \$850.00 is being requested by the Clerk of Circuit Courts Department of Combined Courts to reimburse the Clerk of Circuit Court's checking account (balance sheet account #0755).

County Board File No. 12-880 authorized Combined Courts to increase their Petty Cash fund. This fund transfer requests a reimbursement to the Clerk of Circuit Court's balance sheet account which previously advanced the cash to increase the petty cash amounts on hand.

This fund transfer completes the process of authorizing Accounts Payable to issue a check to increase Petty Cash (A/C 0001-0093).

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE AUGUST 30, 2013.

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8-30-2013 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
F DEPARTMENTAL

File No. 13-1/13-709
(Journal, December 20, 2012)

Action Required

Finance, Personnel and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2013 appropriations of the respective listed departments:

	<u>From</u>	<u>To</u>
1) 105 – DAS Procurement		
6050 – Contract Pers Svcs – Short		\$25,000
5199 – Salaries and Wages	\$23,087	
5312 – Social Security	\$1,913	

Request

An appropriation transfer of \$25,000 is requested by the DAS Procurement division to increase expenditure authority in the contractual services series and decrease expenditure authority in the personal services series. The appropriation transfer request provides for temporary staffing assistance.

DAS Procurement has two vacancies that are in the process of being filled. Interviews for one position are being held the first week of September. The second position is under recruitment. During this process, temps have been used to ensure the completion of the day to day operations. Therefore, DAS Procurement is requesting to realign expenditure authority in the amount of \$25,000 from Salaries and Social Security to Contract Services – Short Term to ensure that sufficient funds are available to cover expected costs for temporary staffing until the positions are filled permanently.

No tax levy impact results from approval of this appropriation transfer request as the increase in contractual services is completely offset by a decrease in the personal services series.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE AUGUST 30, 2013.

	<u>From</u>	<u>To</u>
2) <u>6435- AODA – Child Welfare</u>		
8149 – Prevention and Access		\$316,600
8135 – Vendor #5 Payments		\$500,000
2299 – State Revenue	\$816,000	

An appropriation transfer of \$816,000 is requested by the Director of the Department of Health and Human Services to recognize expenditures and revenues related to a state grant from the State of Wisconsin Department of Children and Families.

In an initiative overseen by BHD's Community Service Branch, Bureau of Milwaukee Child Welfare clients will receive \$500,000 in voucher funding primarily related to treatment and recovery support services. \$200,000 is for Alcohol and Other Drug Abuse services purchased through a contract with the Celebrating Families intervention program. The remaining \$116,600 is allocated to the Wiser Choice fee for service network to provide screening and referral services for AODA clients.

Approval of this transfer would result in a \$0 tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE AUGUST 30, 2013.

	<u>From</u>	<u>To</u>
3) <u>8933 – Pre-Dispositional Programming</u>		
2221 – Basic Community Aids		\$600,000
8123 – Purchase of Service	\$600,000	
<u>6407 – Service Access Independent Living</u>		
8135 – Vendor #5 Payments		\$600,000
2221 – Basic Community Aids	\$600,000	

An appropriation transfer of \$1,200,000 is requested by the Director of the Department of Health and Human Services (DHHS) to shift Basic County Allocation (BCA) funding from the Department of Health and Human Services to the Behavioral Health Division.

BCA is a flexible State revenue source providing funding for various services related to health and human services. Each year these revenues are allocated to different programs within DHHS and BHD based on financial need.

There is currently a significant surplus in DHHS and a deficit in BHD, as was detailed in the second quarter report for DHHS. Approval of this request would move \$600,000 in BCA that was allocated in Delinquency and Court Services Division (DCSD) to the Community Services Branch (CSB) of BHD. DCSD's purchase of services is reduced by \$600,000 and BHD's voucher services are increased by the same amount in the Community Services Branch.

Approval of this transfer would result in a \$0 tax levy impact for DHHS and BHD combined.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE AUGUST 30, 2013.

		<u>From</u>	<u>To</u>
4)	<u>6474 – Wraparound Service</u>		
8139	– Wraparound Client Services		\$8,000,000
2262	– Special State Grants - MA	\$1,000,000	
3722	– Title XIX Revenues - Capitation	\$4,913,000	
3767	– Provision Other Budget	\$ 417,000	
8124	– Miscellaneous Service Charges	\$1,670,000	

An appropriation transfer of \$8,000,000 is requested by the Director of the Department of Health and Human Services to recognize expenditures and revenues related to the expansion in daily enrollment in Wraparound Milwaukee.

Wraparound Client Services expenditures are increased by \$8,000,000. These increases are related to increased daily enrollment in the Wraparound Milwaukee Program of approximately 150 youth. This increase is primarily due to continual increase in enrollments for the voluntary REACH program as well as the removal of the Medicaid enrollment cap.

The increase in Wraparound Client Services expenditures is offset by several revenue and expenditure adjustments. Title XIX Revenues are increased by \$4,913,000 and Special State Grants related to Medical Assistance are increase by \$1,000,000. Other budget revenue is increased by \$417,000 and Miscellaneous Service Charges are reduced \$1,670,000 for a net increase of \$6,330,000 in client expenditures.

Approval of this transfer would result in a \$0 tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE AUGUST 30, 2013.

2013 BUDGETED CONTINGENCY APPROPRIATION SUMMARY

2013 Budgeted Contingency Appropriation Budget	\$4,103,329
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Approved Transfers from Budget through August 30, 2013

4000 - Equipment rental for EMU	\$ 57,500
4300 - Equipment rental for EMU	\$ 600,000
1130 - Misc. legal fees related to MPM lease	\$ (100,000)
4300 - Equipment Rental for EMU	\$ (657,500)

Contingency Balance August 30, 2013	<u>\$4,003,329</u>
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Transfers Pending in Finance, Personnel & Audit Committee through August 30, 2013

WC100 - Courthouse Major Maintenance	\$ (200,000)
WO444 - Electronic Medical Records System	\$ 2,000,000
4300 - HOC Inmate Medical Service Fees	\$ (2,000,000)

Total Transfers Pending in Finance, Personnel & Audit Committee	<u>\$ (200,000)</u>
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Net Balance	<u><u>\$ 3,803,329</u></u>
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