COUNTY OF MILWAUKEE INTEROFFICE COMMUNICATION

DATE

April 1, 2013

TO

: Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors

FROM

: Scott B. Manske, Comptroller

SUBJECT:

Report of Professional Service Contracts – 1st Quarter of 2013 – (For

Information Only)

Policy Issue

Pursuant to County Ordinance 56.30(8), attached is a summary of professional service contract notifications received by the Office of the Comptroller from January 1, 2013 through March 29, 2013.

The notification of a professional service contract has to be received in the Comptroller's office prior to any payment being made on a contract.

The data for the quarters listed above, does not include DBE participation for subcontractors. DBE participation data is reported separately by the Community Business Development Partners office and is no longer included in this report.

Committee Action

This is an informational report only. This report should be referred to and reviewed by the Finance and Audit Committee.

Scott B. Manske

Comptroller

Attachments

cc: Chris Abele, County Executive

Don Tyler, Director, Department of Administrative Services

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Craig Kammholz, Fiscal and Budget Administrator

Jerome Heer, Director of Audit

Nelson Soler, Community Business Development Partners

Stephen Cady, Fiscal and Budget Analyst, County Board

Carol Mueller, Head Committee Clerk, County Board