Parke

County of Milwaukee INTEROFFICE MEMO

Referred

FEB 2 5 2013

DATE:

February 12, 2013

County Board Chair

TO:

Supervisor Dimitrijevic, County Board Chairwoman

FROM:

David J. Drent, Executive Director, War Memorial Center

SUBJECT:

Capital Improvement Committee Process

<u>Issue</u>

Milwaukee County Ordinance 36.04 requires all Departments to submit five-year capital improvement program (Program) requests to their respective standing committees. Standing committees shall then submit Programs along with recommendations to the newly created Capital Improvements Committee (CIC).

Background

The purpose of the CIC is to develop a Program for the entire County and establish criteria on how each capital project will be evaluated. The ordinance also requires Departments to submit Programs to their respective standing committees, which will then forward their recommendations to the CIC.

Request

The War Memorial Center has evaluated its anticipated maintenance and facility needs. The attached includes the Department's outstanding capital needs, listed in priority order.

The submitted 5 year plan addresses capital needs for the War Memorial Campus which includes the Milwaukee Art Museum. This plan is consistent with previous joint WMC / MAM submissions.

David J. Drent

Executive Director, War Memorial Center

Cc: Chris Abele, County Executive

Amber Moreen, Chief of Staff, County Executive's Office

Kelly Bablitch, Chief of Staff, County Board

Michael Mayo, Sr., Chair, Transportation, Public Works, and Transit Committee

Willie Johnson, Jr., Co-Chair, Finance Personnel, and Audit Committee David Cullen, Co-Chair, Finance Personnel, and Audit Committee Gerry Broderick, Chair, Park Energy and Environment

TBD, Chair, Capital Improvements Committee

TBD, CEX Appointee #1, Capital Improvements Committee

TBD, CEX Appointee #2, Capital Improvements Committee

Craig Kammholz, Fiscal & Budget Director, DAS

Brian Dranzik, Interim Director, Department of Transportation

Scott Manske, Comptroller

Vince Masterson, Strategic Asset Coordinator, DAS

Chris Lindberg, CIO, IMSD

Laurie Panella, Deputy CIO, IMSD

Pamela Bryant, Capital Finance Manager, Comptroller's Office Justin Rodriguez, Capital Finance Analyst, Comptroller's Office Gregory High, Director, AE&ES-FM-DAS

lank	Project Number		Total Cost	Reimbursement Revenue	County Financia	Project Description/Annual Operating
_		MAM Mechanical Upgrade	\$2,855,000	\$0	County Financing	Impact
		Asphalt Paving	\$175,000		\$2,855,000	HVAC Upgrade Kahler Addition
3		WMC Courtyard Repair	\$20,000		\$175,000	WMC Parking Lot Repairs
4		Kahler Exterior Wall	\$60,000		\$20,000	Inspect / Repair EIFS System
5		Exterior Caulk / Sealant	\$20,000			Repair and Seal
6		Exterior Lights	\$10,000		\$20,000	Prevent Water Infiltration
7		Interior Repair MAM	\$73,700		\$10,000	Replace Can lights WMC
8	i	Clay Deterioration	\$15,000		\$73,700	Repair Damage from Expansion Joint
9		Life Safety System #1	\$150,000		\$15,000	Repair Clay Tile - West Wall
10		Electrical Systems	\$73,000		\$150,000	Phase I LSS Replacement
			\$73,000		\$73,000	Repair WMC Switch Gear #1
					\$0	
					\$0	
					\$0	
					\$0	
\perp					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
\Box					\$0	
					\$0	
					\$0	
\Box					\$0	
al					\$0	
			\$3,451,700	\$0	\$3,451,700	

War Memorial Center 2015

Rank	Project Number		Total Cost	Reimbursement Revenue	County Financing	Project Description/Annual Operating
1		WMC - Bird Cage Stairway	\$884,000	\$0		L
2		WMC - Open Emer. Stairway	\$120,000		\$884,000	Replace Window System
3		WMC - Roof	\$488,000		\$120,000	Repair Spawled Concrete
4		South Entrance	\$90,000			Re-Roof WMC
5		MAM Loading Dock	\$423,000		\$90,000	Handicapped Accessible - Renovation
6		WMC Roof Railings	\$60,000		\$423,000	Repair Concrete / Re-Roof
7		WMC Roof Structure	\$50,400		\$60,000	Re-Coat Original Railings
8		South Entrance Rest Room	\$110,000			Repair Structures
9		Elevator Upgrades #1	\$280,000		\$110,000	Rest Room Renovation
10		Emergency Generator	\$116,000		\$280,000	Modernize Hydraulic / Traction Elevs
11		Life Safety System #2	\$275,000		\$116,000	Replace 40 Year-Old Emerg. Gen
			\$273,000		\$275,000	Complete Replacement
					\$0	
			 		\$0	
			 		\$0	
			 		\$0	
$_{\perp}$			 		\$0	
\Box					\$0	
					\$0	
			ļ		\$0	
					\$0	
					\$0	
			 		\$0	
					\$0	
tal	-				\$0	
			\$2,896,400	\$0	\$2,896,400	

War Memorial Center 2016

Rank	Project Number		Total Cost	Reimbursement Revenue	County Financing	Project Description/Annual Operating
1		WMC West Entrance	\$127,000			Impact
2		Elevators	\$150,000		\$127,000	Mason Street - Handicapped Accessible
3		Electrical Systems	\$55,000		\$150,000	Upgrade WMC Freight
4		Window Replacement	\$125,000		\$55,000	Repair WMC Switch Gear #2
5		Cooper Decks	\$51,000		\$125,000	MAM Admin - Window Replacement
6		Asphalt - Parking	\$300,000		\$51,000	WMC North Deck Replacement
7		MAM Mechanical Chamber	\$82,000		\$300,000	Complete Re-Paving
8			382,000		\$82,000	Replace Concrete Chamber
9					\$0	
10					\$0	
11					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
$\neg \neg$					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
tal					\$0	
			\$890,000	\$0	\$890,000	

ank	Project Number		Total Cost	Reimbursement Revenue	County Financing	Project Description/Annual Operating
		Kahler Addition - Roof	\$300,000	- Towner nevenue		Impact
2		Fitch Plaza Pavers	\$60,000			Re-Roof MAM Roof
3		Exterior Granite Wall	\$400,000		\$60,000	Re-Pave Fitch Plaza Pavers
4		Electrical Systems	\$77,000		\$400,000	Remove Granite - Waterproof
_			477,000		\$77,000	Repair MAM Switch Gear
5		MAM - Mechanical Chamber	\$25,000			Repair Concrete East Chamber and
6			\$23,000		\$25,000	Underground Connection
7					\$0	
8					\$0	
9					\$0	
10					\$0	
11					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
\Box					\$0	
\Box					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
$\neg \uparrow$					\$0	
al					\$0	
			\$862,000	\$0	\$862,000	

War Memorial Center 2018

Rank	Project Number		Total Cost	Reimbursement Revenue	County Financing	Project Description/Annual Operating Impact
1		WMC Cooling Tower	\$250,000			Replace with Proper Size
2		WMC Terrazo Floors	\$125,000			Grind and Polish Terrazo Floors
3		Veterans Gallery Windows	\$300,000			Replace with High Efficiency Windows
4					\$0	
5	ļ				\$0	
6					\$0	
7					\$0	
8					\$0	
9					\$0	
10					\$0	
11	·				\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
					\$0	
			ļ —	<u> </u>	\$0	
			- 3		\$0	
					\$0	
					\$0	
Total			467F 000		\$0	
. 500	l		\$675,000	\$0	\$675,000	

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 2/8/13		Origin	al Fiscal Note	\boxtimes
		Substi	itute Fiscal Note	
	JECT: Submission of the War Memorial Center sovement Program	5 Year (<u> 2014 – 2018) Capital</u>	
FISC	CAL EFFECT:			
	No Direct County Fiscal Impact		Increase Capital Exp	enditures
	Existing Staff Time Required		Decrease Capital Ex	penditures
	Increase Operating Expenditures (If checked, check one of two boxes below)		Increase Capital Rev	enues
	Absorbed Within Agency's Budget		Decrease Capital Re	venues
	Not Absorbed Within Agency's Budget			
	Decrease Operating Expenditures		Use of contingent fur	nds
	Increase Operating Revenues			
	Decrease Operating Revenues			
	ate below the dollar change from budget for any ased/decreased expenditures or revenues in the c			d to result in

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure		
	Revenue		
	Net Cost		
Capital Improvement	Expenditure	\$0	\$0
Budget	Revenue	\$0	\$0
	Net Cost	\$0	\$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.
 - A. Milwaukee County Ordinance 36.04 requires all Departments to submit 5 Year Capital Improvement Program requests to their respective standing committee. The standing committee shall then submit the Program along with its recommendations to the Capital Improvements Committee (CIC).
 - This fiscal note is for initial submission of the War Memorial Center's 5 Year (2014 2018) Capital Improvement Program.
 - B. There are no direct costs or savings associated with the 5 Yr. Capital Improvement Program at this time as this item is only proposed for initial policymaker consideration. Any formal appropriation related to this 5 Year Program would occur in the future as part of the 2014 Capital Budget process.
 - C. There are no budgetary costs or savings associated with the 5 Yr. Capital Improvement Program at this time as this item is only proposed for initial policymaker consideration. Any formal appropriation related to this 5 Year Prorgam would occur in the future as part of the 2014 Capital Budget process.
 - D. The projects included in the 5 Year Program are estimated based upon information that is currently available. The projects proposed and the final projects adopted as part of the 2014 Capital Budget process may vary. Refer to Items B and C for additional assumptions regarding formal appropriation of the projects proposed.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By War	<u>Memor</u>	ial Center /	David J. Drent	
Authorized Signature	auc	J0	tron	
Did DAS-Fiscal Staff Review?		Yes	⊠ No	
Did CBDP Review? ²		Yes	☐ No	Not Required ■