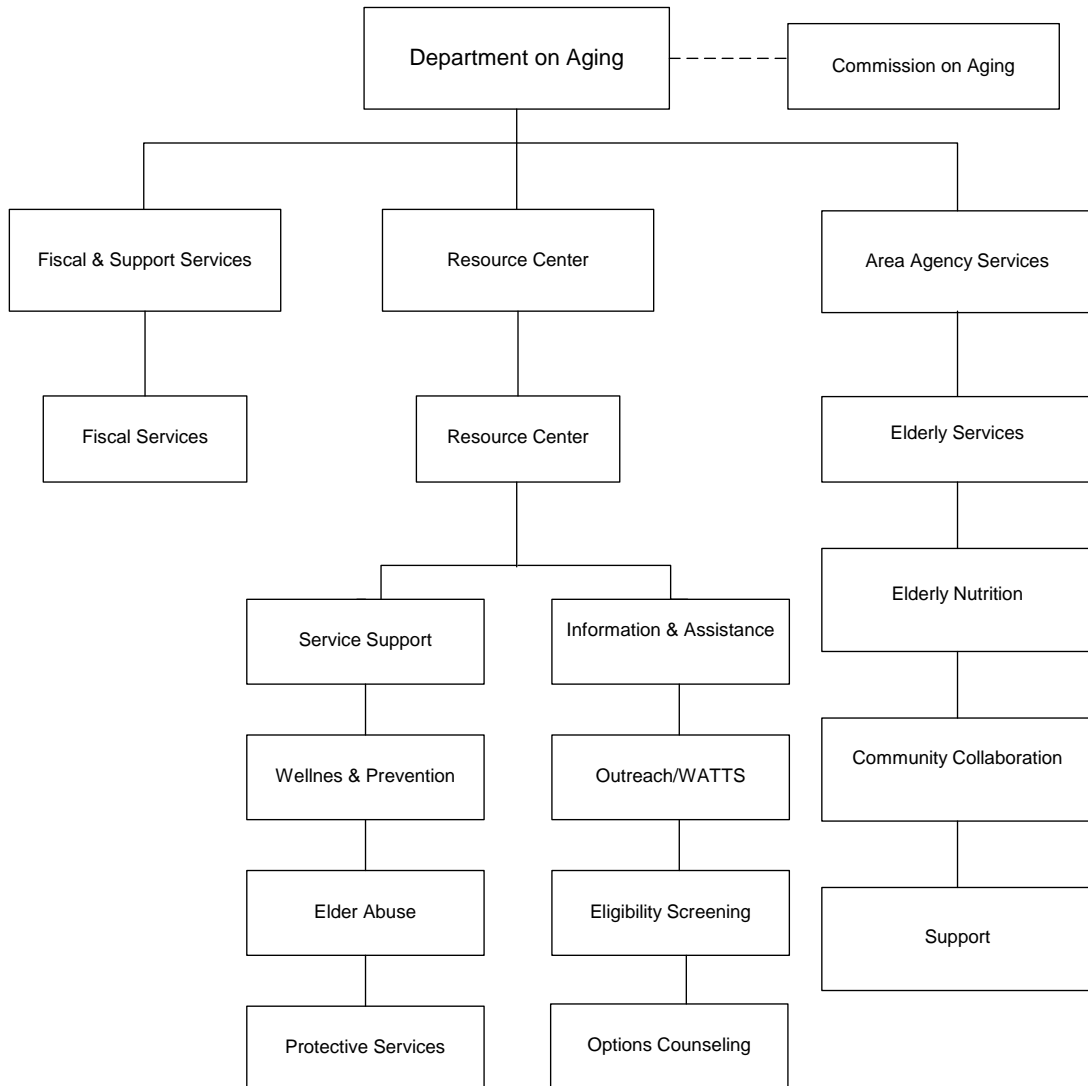


DEPARTMENT ON AGING (7900)



COUNTY EXECUTIVE'S 2013 BUDGET

DEPT: Department on Aging

UNIT NO. 7900
FUND: General - 0001

MISSION

The mission of the Milwaukee County Department on Aging (MCDA) is to affirm the dignity and value of older adults of this County by supporting their choices for living in and giving to our community.

Budget Summary

	2013	2012/2013 Change
Expenditures	18,447,837	175,321
Revenue	17,055,868	699,610
Levy	1,391,969	(524,289)
FTE's	73.0	(4.2)

Major Programmatic Focus

- Establish a coordinated, community-based approach to care transitions that would include health care and social service partners. This effort is highly recognized throughout the nation as an effective strategy to improve health and lower medical costs.
- Implement the Active Aging Research Center: Bringing Communities and Technology Together for Healthy Aging, a five-year grant project to assist with creating independence and quality of life for Milwaukee County seniors.
- Re-establish Medicaid Long Term Care entitlement and continue to improve Managed Care Organization enrollment processing.
- Collaborate in a new initiative to provide a more comprehensive nursing home relocation effort.

OBJECTIVES

- Engage in a new effort to target nursing home residents for relocation into the community.
- Using the Eight Dimensions of Wellness as a guide, the MCDA Wellness Council will continue developing unique partnerships with aging organizations, public and private businesses, and special interest agencies to involve them in a campaign to educate, inform, and train the community on evidence-based wellness programs and healthy living practices for older adults. Given that falls are the leading cause of death among Wisconsinites, ages 65 and older, a special emphasis will be placed on evidence-based senior fall prevention training.
- Enhance current partnerships with the American Red Cross, the Wisconsin and Milwaukee County Emergency Management, local Fire and Police Departments, the Department of Health Services Division of Quality Assurance and other local aging service organizations to engage them in conducting more community based presentations to assist with educating and preparing older adults and professionals from residential housing and assisted living and skilled nursing facilities on/for disasters.
- Continue to promote and highlight the significance of celebrating senior residents' contributions to Milwaukee County communities through the Senior Hall of Fame, Senior Statesman, Nutrition Volunteer Recognition, and Golden Idol to gain the continuous support of the existing and new community partners.
- Partner with major healthcare systems and other local partners to capitalize on existing infrastructure that will help mobilize efforts to bridge the gaps between medical and long-term services and supports to create a seamless system of care transitions.

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- Utilize the 2012 MCDA demographic report to identify, develop, and implement services and programs that support the needs of seniors.
- Coordinate opportunities for follow up discussions with local seniors and aging networks to ensure that the final 2013-2015 Area Plan goals and strategies are appropriately implemented.

DEPARTMENTAL PROGRAM DESCRIPTION

Milwaukee County Department on Aging, created in 1991, serves as Milwaukee County's designated Area Agency on Aging under the Older Americans Act and is the County's designated unit to administer aging programs. The Department plans for and services the growing needs of Milwaukee County's large and diverse older adult population.

The Department integrates multiple Federal and State revenue streams including the Older Americans Act, the Senior Community Services Program, Specialized Transportation Assistance Program for Counties (S85.21), Elder Abuse, Adult Protective Services, Base Community Aids (BCA), Family Care Resource Center Allocation, 100 percent Time Reporting, and available private matching grants and contributions.

The Commission on Aging is the County citizen agency, which consists of sixteen members representative of all segments of the Milwaukee County older adult population as appointed by the County Executive and approved by the County Board. The Commission functions as the lead organization responsible for the following: assessing major aging issues and needs concerning the population ages 60 and older; reviewing the planning and service efforts of organizations and institutions in the county and its aging network; monitor State, Federal and local laws and regulations relating to the care and treatment of older adults; advocating for passing of legislation that meet the needs of older adults and making recommendations on issues relating to their well-being and functioning in order to enhance their ability to remain contributing members of the community. The Commission on Aging functions through three standing committees: Advocacy, Resource Center Oversight, and Service Delivery. The Commission and its standing committees are responsible for administering a comprehensive, coordinated human service system for community based services for County residents ages 60 and older. This responsibility is supported by the Advisory Council, which establishes a permanent Intergenerational and Wellness Council. The Advisory Council is composed of 30 people and the Intergenerational Council and Wellness Council include members who represent the diversity of Milwaukee County. MCDA serves as the administrative arm of the Commission on Aging.

The Department is the designated Aging Resource Center (ARC) for the older adult population in Milwaukee County under the State of Wisconsin's Family Care initiative.

The Milwaukee County Aging and Disability Resource Center (ADRC) Governing Board was created as the lead County agency required to perform specific functions related to the policies, operations and oversight of both the Aging Resource Center and the Disability Resource Center under Wisconsin State Statutes Chapter 46, serving persons age 60 or older and adults ages 18 to 59 with physical or developmental disabilities in need of long-term care. The ADRC Governing Board consists of seventeen (17) members representative of the elderly and persons with physical and developmental disabilities as appointed by the County Executive and approved by the County Board.

The Department on Aging consists of three service areas:

Administration includes the Director's Office and the Fiscal and Support Services Division. The Director has overall responsibility for department operations, budget, community relations, new initiative development, community collaboration and acts as the liaison with elected officials at the local, state and federal government levels.

The major functions of the Fiscal and Support Services Division include budget development and management, and accounting and personnel administration. The Division monitors departmental expenditures and revenues; reviews audits; reports service utilization and expenditures to County and State agencies; projects revenues and

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expenditures; and monitors compliance with funding source requirements. This Division also develops the Department's fiscal policies and assesses operations for effectiveness and efficiency.

Area Agency Services contracts for and monitors a comprehensive network of support services through community based agencies that assist older adults to remain independent in their homes. These programs are funded through the Older Americans Act and State revenue earmarked for elderly services. County tax levy funding is provided for program operation and maintenance of five county-owned senior center buildings. The Division is responsible for planning, research, and program development. In addition, unit staff solicits, monitors, evaluates and administers contracts for a variety of services in the community. Staff assists with contract development and coordinates the Request for Proposal process with other County departments.

The Area Agency Services Division provides staff support to the Milwaukee County Commission on Aging, its standing and ad hoc committees, and the Advisory Council. Division staff assists the Commission in conducting public hearings and needs assessments as required under Federal statute, provides technical assistance and serves as a resource for businesses, universities and volunteer organizations interested in meeting the needs of older adults in the community.

The Senior Meal Program, part of the Area Agency Services Division, is funded under Titles III-C-1 and III-C-2 of the Older Americans Act, as well as other State and Federal funds received from the State of Wisconsin Bureau on Aging and Long Term Care Resources. The program also receives reimbursement for eligible elderly meals from the United States Department of Agriculture (USDA).

The Aging Resource Center acts as the point of entry for Family Care and all other long-term care programs and is responsible for arranging short-term assistance for older adults with immediate or pressing needs. It is the primary source of quality information and assistive services on issues affecting persons 60 years of age and older and their family support networks.

As a major component of the State of Wisconsin's Family Care initiative, this Division has six primary functions:

- To provide Milwaukee County's older adults, their caregivers and the general public one central number to call for information about programs and services 24 hours a day;
- To provide pre-admission counseling to elders seeking residential placements;
- To determine eligibility for publicly funded and other long term care programs;
- To provide community education to older adults, their families, and caregivers on a broad range of subjects, including wellness and prevention of functional decline;
- Options counseling for any resident age 60 and older; and
- Investigating allegations of elder abuse and providing protective services, guardianships and protective placement services to vulnerable older adults

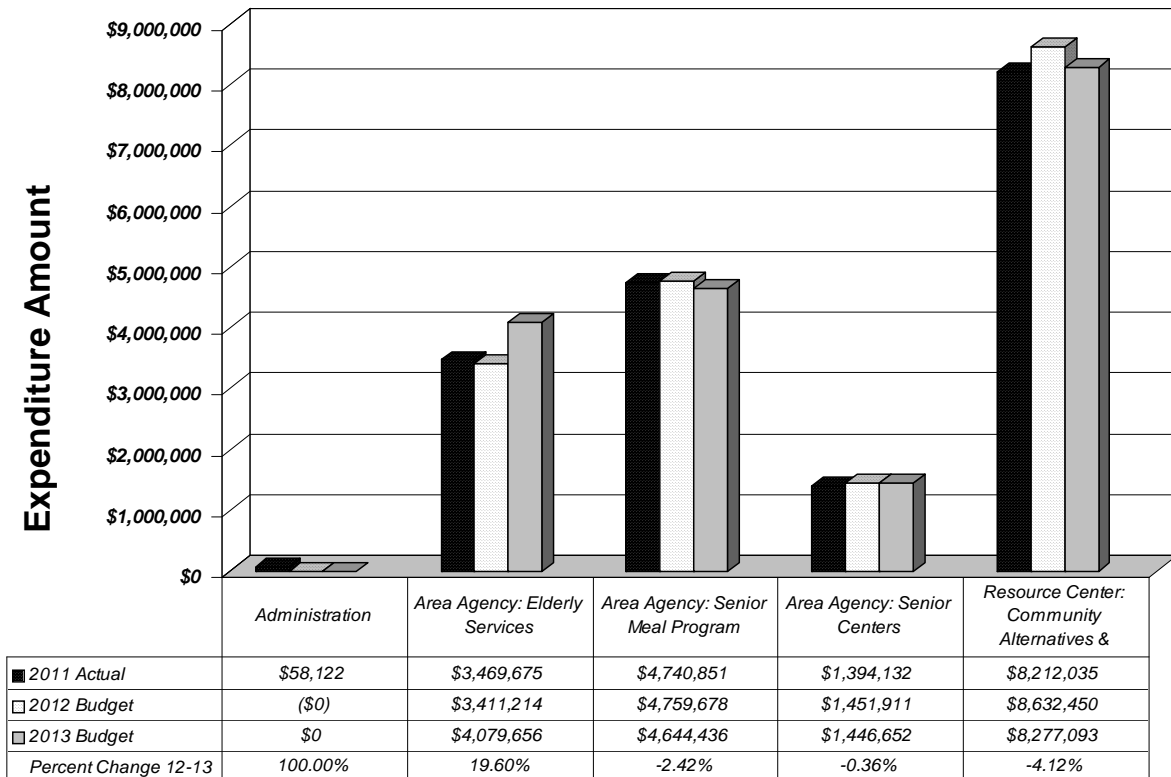
Another integral function of the Resource Center is to coordinate daily with the State Income Maintenance staff (formerly Economic Support Division - Milwaukee County Department of Health and Human Services) to assure Medicaid eligibility compliance for persons choosing a publicly funded long term care option, including Family Care, Partnership, PACE and IRIS.

COUNTY EXECUTIVE'S 2013 BUDGET

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Expenditure Summary



2013 BUDGET

Approach and Priorities

- Allocate State funding streams to maximize utilization within funding regulations.
- Sustain direct service level demands including congregate and home delivered meals, senior center operations and mandated services such as guardianships.
- Streamline administrative processes where possible while maintaining program support integrity.
- Collaborate with other government agencies and community partners to provide services that are both excellent and efficient.
- Support and promote programs and services that improve and protect the health and well-being of older adults, which encourage positive and healthful lifestyles.
- Support wellness and prevention through collaboration with community organizations to identify preventive and remedial actions to eliminate, correct and mitigate disease and health hazards.
- Protect and improve the lives and assure the safety, welfare and quality of care for victims and potential victims of abuse and neglect. Continue to promote actions that improve and protect the health and well-being of older adults through nutrition assistance programs and services.
- Maintain existing congregate and home delivered meal programs and senior center operations.
- Promote the health, safety and well-being of older adults while emphasizing prevention.
- Keeping up with demand for full investigation of accusations of abuse and neglect of elders in the community continues to be a challenge.
- Continue to examine and assess service systems for capacity and gaps; develop program initiatives consistent with needs and gaps.

COUNTY EXECUTIVE'S 2013 BUDGET

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Programmatic Impacts

- Maintain family support and respite services.
- Establish a coordinated, community-based approach to care transitions by partnering with major healthcare systems and other local partners to capitalize on existing infrastructure that will help mobilize efforts to bridge the gaps between medical and long-term services and supports.
- Implement the Active Aging Research Center Technology Grant Project by working with the University of Wisconsin- School of Engineering- Active Aging Research Center, Wisconsin Institute on Healthy Aging, Wisconsin Bureau of Aging and Disability Resources and the Waukesha and Richland Counties Aging and Disability Resource Centers to involve and garner the input of Milwaukee County older adults and organizations serving the aging population.

Budget Highlights

Staffing Adjustment

(\$109,902)

The 2013 Budget abolishes two vacant positions, including 1.0 FTE Human Service Worker (Bilingual Russian) for a savings of \$56,822 and 1.0 FTE Service Support Specialist for a savings of \$53,080, resulting in a total salary, social security, and active fringe benefit reduction of \$109,902.

Fiscal Field Staff

\$0

In an effort to provide a consistent model countywide for budget authority and management responsibility, 1.0 FTE Budget Manager- Aging position is transferred from DAS-Fiscal to the Department on Aging. This results in a cost including, salary, social security, and active fringe benefits of \$114,096. However, this cost is offset by a crosscharge reduction of the same amount for a \$0 levy impact.

Contractual Short-term Staffing

(\$70,000)

Reduce funding for short-term staff by \$70,000 that was previously related to a greater than usual experience of retirements in 2012. The MCDA Resource Center is now able to fill critical vacancies and temporary staffing is no longer needed.

Elder Abuse, Legal and Protective Services

\$50,768

Elder Abuse funding for client services and coordination of services for persons ages 60 and older continues to increase to meet short term needs and address immediate concerns. Based on experience, related temporary short-term service expenditures for legal services, residential care, respite and adult daycare reflect an increase of \$42,000, from \$28,000 in 2012 to \$70,000 in 2013. This increase is fully offset with an increase in Base community aids of \$42,000.

In addition, Corporation Counsel crosscharges reflect an increase of \$50,768 for elder abuse and protective service concerns, reflecting an overall increase of \$50,768.

Shared Services

\$0

In 2013, MCDA and DHHS will continue a joint effort that began in 2012 to share several administrative functions. In 2012, the departments joined their accounting support. In 2013, the department is sharing additional functions and services such as contract and reporting services, IT, Resource Center governing board staff, and other functions within the Resource Center that are required according to the State and County Resource Center Contract. The departments will continue to explore further opportunities for collaboration that will enhance the operations of both Aging and DHHS.

Senior Center Fitness Programs

\$0

Management of fitness programs at six senior centers, including five County-owned senior centers continues at the same level of service at a cost of \$64,000 and is transferred from purchase of service contracts to professional service contracts in 2013.

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Evidence Based Prevention Program Management **\$92,263**

The American Recovery and Reinvestment Act (ARRA) - Communities Putting Prevention to Work grant which provided access to Healthy Living Programs ended in 2012 for a revenue reduction of \$17,263. The Department on Aging continues to focus on management and coordination of evidence based prevention programs for Milwaukee County including Living Well, Stepping On and Walk with Ease, reflecting an expenditure increase of \$75,000 in consultant fees.

Resource Center Revenue & Expenditure Adjustments **(\$226,046)**

Personnel Service expenditures in the Resource Center are reduced by \$334,592 to reflect the needs of the department and changes to fringe benefits. This decrease results in a reduction in time reporting revenue of \$127,145 for a net levy increase of \$207,447.

In addition, MCDA continues staff development and training efforts regarding accurate and timely staff reporting for eligible reimbursable Medicaid and Medicare services. As a result, time reporting revenue is increased by \$353,189, for an overall levy savings of \$226,046

Older Americans Act Revenue **\$204,447**

The 2012 State/County contract decreased Older Americans Act federal grant funding by \$208,450 for Department on Aging. The decrease is projected to continue in 2013 for aging programs and services, reductions including \$17,890 in NSIP, \$61,684 in Title III-B, \$41,207 in Title III-C1, \$59,050 in Title III-C2, \$1,133 in Title III-D, \$22,612 in Title III-E and \$4,874 in Area Agency on Aging Administration funds.

State transportation grant funding is increased \$11,711, from \$650,037 to \$661,748, partially offset by a reduction of \$7,708 in State Pharmaceutical Assistance Program – Federal and State Aging Programs revenue, from \$55,619 to \$47,911.

Nutrition Donations **\$0**

Nutrition donations are increased by \$166,603 over the 2012 budget related to donations that were carried over from 2011. This increase is completely offset by an increase of \$166,603 to the contract with Goodwill Industries related to increased demand. Goodwill provides case management and home delivered meal services for Aging's Senior meal program.

In accordance with the Older Americans Act, eligible participants in the Senior Meal program shall be provided an opportunity to voluntarily contribute to the cost of services. Such voluntary contributions must be used to provide supportive services directly related to nutrition services. As a result of the increase in the number of participants in this program, nutrition donations have increased.

Nutrition Meal Reimbursement **(\$215,284)**

In the 2012 Adopted Budget, the Department of Family Care opted out of meal purchases from the Department on Aging Senior Meal Program. One community organization dissolved the meals on wheels aspect of its business in 2012, resulting in an increase of home delivered meals for the MCDA Senior Meal Program.

In 2013, the Department of Family Care continues purchasing meals through the Department on Aging Senior Meal Program for the full cost of meals for its member participants. As a result, reimbursement revenue is increased \$545,961 primarily in home delivered meals, partially offset by an increase in catering costs of \$330,677 for a net reduction of \$215,284.

COUNTY EXECUTIVE'S 2013 BUDGET**DEPT: Department on Aging****UNIT NO. 7900**
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Senior Meal Program			
	2012 Budget	2013 Budget	Change
Number of Meal Sites Open	29	29	0
Meals Served at Meal Sites	326,771	294,363	(32,408)
Home Delivered Meals	213,430	312,798	99,368
Total Meals Served	540,201	607,161	66,960

COUNTY EXECUTIVE'S 2013 BUDGET

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BUDGET SUMMARY				
Account Summary	2011 Actual	2012 Budget	2013 Budget	2012/2013 Change
Personal Services (w/o EFB)	\$ 4,055,853	\$ 4,292,381	\$ 4,119,781	\$ (172,600)
Employee Fringe Benefits (EFB)	3,212,811	3,210,787	3,172,990	(37,797)
Services	427,219	374,342	441,604	67,262
Commodities	1,081,103	1,183,939	1,168,944	(14,995)
Other Charges	6,506,322	6,797,144	6,924,039	126,895
Debt & Depreciation	0	0	0	0
Capital Outlay	40,471	100,000	100,000	0
Capital Contra	0	0	0	0
County Service Charges	4,092,164	3,654,289	3,603,738	(50,551)
Abatements	(1,484,478)	(1,340,366)	(1,083,259)	257,107
Total Expenditures	\$ 17,931,465	\$ 18,272,516	\$ 18,447,837	\$ 175,321
Direct Revenue	1,030,184	496,852	1,221,416	724,564
State & Federal Revenue	16,330,647	15,859,406	15,834,452	(24,954)
Indirect Revenue	0	0	0	0
Total Revenue	\$ 17,360,831	\$ 16,356,258	\$ 17,055,868	\$ 699,610
Direct Total Tax Levy	570,634	1,916,258	1,391,969	(524,289)

PERSONNEL SUMMARY				
	2011 Actual	2012 Budget	2013 Budget	2012/2013 Change
Position Equivalent (Funded)*	77.0	77.2	73.0	(4.1)
% of Gross Wages Funded	98.1	98.0	95.7	(2.3)
Overtime (Dollars)	\$ 70,208	\$ 37,488	\$ 19,056	\$ (18,432)
Overtime (Equivalent to Position)	1.3	0.7	0.4	(0.3)

* For 2011 Actuals, the Position Equivalent and Percentage of Gross Wages Funded are the budgeted amounts.

PERSONNEL CHANGES						
Job Title/Classification	Title Code	Action	# of Positions	Total FTE	Division	Cost of Positions (Salary Only)
Human Srv Worker (Biling Russ)	55990	Abolish	(1)	(1.00)	Resource Center	\$ (33,884)
Service Support Specialist	55440	Abolish	(1)	(1.00)	Resource Center	(30,856)
Budget Manager-Aging	76160	Transfer-In	1	1.00	Fiscal/Supp Serv.	80,390
					TOTAL	\$ 15,650

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ORGANIZATIONAL COST SUMMARY					
DIVISION		2011 Actual	2012 Budget	2013 Budget	2012/2013 Change
Administration	Expenditure	\$ 58,122	\$ 0	\$ 0	\$ 0
	Revenue	0	0	0	0
	Tax Levy	\$ 58,122	\$ 0	\$ 0	\$ 0
Area Agency: Elderly Services	Expenditure	\$ 3,469,675	\$ 3,411,214	\$ 4,079,656	\$ 668,442
	Revenue	3,252,630	3,282,444	3,746,277	463,834
	Tax Levy	\$ 217,045	\$ 128,770	\$ 333,379	\$ 204,608
Area Agency: Senior Meal Program	Expenditure	\$ 4,740,851	\$ 4,759,678	\$ 4,644,436	\$ (115,242)
	Revenue	4,676,911	4,090,927	4,685,344	594,417
	Tax Levy	\$ 63,940	\$ 668,751	\$ (40,908)	\$ (709,659)
Area Agency: Senior Centers	Expenditure	\$ 1,394,132	\$ 1,451,911	\$ 1,446,652	\$ (5,259)
	Revenue	0	0	0	0
	Tax Levy	\$ 1,394,132	\$ 1,451,911	\$ 1,446,652	\$ (5,259)
Resource Center: Community Alternatives & Intervention Services	Expenditure	\$ 8,212,035	\$ 8,632,450	\$ 8,277,093	\$ (355,357)
	Revenue	9,342,386	8,965,625	8,624,247	(341,378)
	Tax Levy	\$ (1,130,351)	\$ (333,175)	\$ (347,154)	\$ (13,979)

All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."