1   From the Committee on, Reporting on:

2

3   File No.

4

5   (ITEM NO.) A resolution requesting to abolish two half-time positions of Deputy Court
6   Clerk/Judicial Assistant (title code 00008780), and create one full-time position of the
7   same title code:

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9   **A RESOLUTION**

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11   WHEREAS, the Clerk of Circuit Court has requested to abolish two half-time
12   positions (1.0 FTE total) of Deputy Court Clerk/Judicial Assistant and replace them with 1.0
13   FTE full-time position of the same title; and

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15   WHEREAS the Clerk of Circuit Courts indicates the two half-time positions will be
16   vacant as of August 6, 2012; and

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18   WHEREAS the two half-time positions staff the courts during the weekend, and
19   coverage at these times will be provided by full-time staff working on flexible schedules,
20   minimizing overtime; and

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22   WHEREAS, because the two half-time positions have salary, social security and
23   active fringe benefit costs of one-half that of the full-time position, this request would have
24   no budgetary impact; and

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26   WHEREAS, the requested position actions are necessary to meet the changing needs
27   of the department; and

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29   WHEREAS, the Department of Administrative Services, Fiscal Affairs recommends
30   that the following request effective August 6, 2012, be approved: abolish two half-time (0.5
31   FTE each) positions of Deputy Court Clerk/Judicial Assistant (title code 00008780) and
32   create 1.0 FTE full-time position of Deputy Court Clerk/Judicial Assistant (title code
33   00008780); now, therefore

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35   BE IT RESOLVED, that the following position actions are approved, for the
36   Combined Court Operations (Agency 2000), 2012:

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Action	Title	No. of FTEs	No. of Positions
Abolish	Deputy Court Clerk/Judicial Assistant	1.0*	2
Create	Deputy Court Clerk/Judicial Assistant	1.0	1

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42   *Two 0.5 Half-Time Positions