

COUNTY OF MILWAUKEE
Department of Health and Human Services
INTER-OFFICE COMMUNICATION

DATE: May 23, 2012

TO: Supervisor Patricia Jursik, Chairperson, Economic & Community Development Committee

FROM: Hector Colon, Director, Department of Health and Human Services
Prepared by James Mathy, Housing Administrator, Housing Division

SUBJECT: **An Informational Report from the Director, Department of Health and Human Services, presenting the proposed timetable for the 2013 Milwaukee County Community Development Block Grant (CDBG) Program Year**

Issue

As part of the annual Community Development Block Grant (CDBG) allocation process, Housing and Urban Development (HUD) requires that Milwaukee County, as the Administrator of the Milwaukee County CDBG Program, to produce an Annual Action Plan that is consistent with the five year (2010 – 2014) Consolidated Plan for the Milwaukee County Jurisdiction. The Annual Action Plan for the 2013 Program year is due to HUD no later than November 15, 2012.

HUD requires that the process for creating the Annual Action Plan include the following:

- 1) A citizen participation component that has at least two public hearings to allow sufficient opportunity to comment on the housing and community development needs of the Milwaukee County CDBG jurisdiction
- 2) Approval by the Milwaukee County Board of Supervisors and the County Executive of eligible projects and funding amounts that are included in the 2013 Annual Action Plan
- 3) A 30-day period for the public to provide comment on the 2013 Annual Action Plan, which must begin after the Board and County Executive approval
- 4) The 2013 Annual Action Plan be submitted to HUD no later than 45 days prior to the start of the 2013 program year (Jan 1, 2013), which would be November 16, 2012.

During this process the Housing Division staff will assist with soliciting proposals for eligible CDBG activities and will manage an objective and transparent process of reviewing and ranking proposals. Funding recommendations to the Economic and Community Development Committee will be based on this review process.

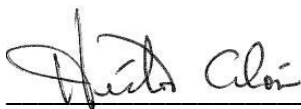
Discussion

The County expects to receive approximately \$1.2 million in CDBG funds for the 2013 program year. Of this amount, approximately \$1 million will be available for projects that will serve people with low to moderate income, residing in the Milwaukee County CDBG jurisdiction. The proposed schedule for approving CDBG funded activities for the 2013 Program Year and submitting the 2013 Annual Action Plan to HUD is as follows:

June 18, 2012	Public Hearing #1: Housing and Community Development General Needs (regularly scheduled committee meeting)
June 25, 2012	2013 Program Year Applications Available
July 27, 2012	Due Date for 2013 Applications
September 17, 2012	Public Hearing #2: Presentation of CDBG projects Community and Economic Development Committee meeting (regularly scheduled committee meeting)
*September 24, 2012 <small>*Proposed date – requires ECD Chairperson approval</small>	Community and Economic Development Committee approval of allocation recommendations of CDBG and HOME funds for 2013 program year activities (special committee meeting)
September 27, 2012	County Board of Supervisors approves CDBG and HOME funds for 2013 program year activities (regularly scheduled full board meeting)
September 28 – October 31, 2012	Draft 2013 Annual Action Plan to be posted/available for the required 30-day public review and feedback period.
November 2, 2012	Submit 2013 Annual Plan to HUD (Plan due November 16, 2012).

Recommendation

This is an informational report. No action is necessary.



Héctor Colón, Director
Department of Health and Human Services

Cc: County Executive Chris Abele
Tia Torhorst, Legislative Affairs Director, County Executive's Office

Kelly Bablich, Chief of Staff, County Board

Pat Farley, Director - DAS

Craig Kammholz, Fiscal & Budget Administrator, DAS

CJ Pahl, Assistant Fiscal & Budget Administrator, DAS

Antionette Thomas-Bailey, Fiscal & Management Analyst, DAS

Glenn Bultman, Analyst, County Board Staff

Janelle Jensen, Committee Clerk