

**COUNTY OF MILWAUKEE**  
DEPARTMENT OF HUMAN RESOURCES  
INTER-OFFICE COMMUNICATION

DATE : April 20, 2012

TO : Chairwoman Marina Dimitrijevic, County Board of Supervisors

FROM : Kerry J. Mitchell, Director of Human Resources *KM*

SUBJECT: **Dual Fill of a Position – Automotive & Equipment Service Technician DOT at the Airport**

**REQUEST**

The Department of Transportation has requested authorization, in accordance with C.G.O. 17.14 (1), Payment for Full-time Employment, to dual fill one position of Automotive & Equipment Service Technician DOT position, job code 27611, job grade (pay range) 19-DC. The request is to allow the dual fill until such time that the individual is fully enrolled in the program and/or a placement can be made.

**BACKGROUND**

The current incumbent to this position has presented to the DOT HR Coordinator a doctor signed medical restriction document that prevents the individual from ever being able to perform the duties of the position again. This individual has exhausted all sick, personal, and vacation time and has not been to work since October 4, 2011. The individual has been referred to the Milwaukee County Job Placement Coordinator in Milwaukee County's Office for Persons with Disabilities in hopes that placement into a position within the County that meets his medical restrictions can be made. Until such time that the individual is fully enrolled in the program and/or a placement can be made, Airport Staff desires to Dual Fill the position.

Airport Staff wish to have the position dual filled so that another mechanic is available throughout the summer to assist in maintaining the Milwaukee County fleet during this busy summer mowing and construction season.

## RECOMMENDATION

It is recommended that the request for dual fill for one position of Automotive & Equipment Service Technician DOT position, job code 27611, job grade (pay range) 19-DC, be approved to ensure adequate staffing levels are met in Milwaukee County fleet during the busy summer mowing and construction season.

## FISCAL IMPACT

The incumbent's leave has been unpaid since October 4, 2011. There will be no tax levy impact.

KJM:jam

Cc: County Executive Chris Abele  
Amber Moreen, Chief of Staff, County Executive's Office  
Kelly Bablitch, Chief of Staff, County Board  
Steve Cady, Fiscal & Budget Analyst, County Board  
James Martin, Fiscal and Management Analyst, DAS-Fiscal  
Frank Busalacchi, Director, Department of Transportation  
Barry Bateman, Airport Director  
Terry Blue, Deputy Airport Director-Operations & Maintenance  
Sean Moore, HR Coordinator (DOT)  
Jodi Mapp, Personnel Committee Clerk