

**MILWAUKEE COUNTY FISCAL NOTE FORM**

**DATE:** 2/16/12

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** Request to abolish 1.0 FTE Integrated Services Coordinator (Title Code 00057761, Pay Range 31), 1.0 FTE Clerical Specialist MHD (Title Code 00001293, Pay Range 05P), .50 FTE Human Service Worker MH (Title Code 56630, Pay Range 16C) and create 1.0 FTE Community Service Manager (Pay Range 27M) and 1.0 FTE Administrative Specialist MH NR (Pay Range 7PM) within the Behavioral Health Division (BHD)

**FISCAL EFFECT:**

- |  |  |
|--|--|
| <input type="checkbox"/> No Direct County Fiscal Impact  | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required  | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues     |
| <input type="checkbox"/> Absorbed Within Agency's Budget   | <input type="checkbox"/> Decrease Capital Revenues     |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget   |  |
| <input checked="" type="checkbox"/> Decrease Operating Expenditures                                    | <input type="checkbox"/> Use of contingent funds       |
| <input type="checkbox"/> Increase Operating Revenues   |  |
| <input type="checkbox"/> Decrease Operating Revenues   |  |

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	<b>Expenditure or Revenue Category</b>	<b>Current Year</b>	<b>Subsequent Year</b>
<b>Operating Budget</b>	Expenditure	-20,359	-29,407
	Revenue	0	0
	Net Cost	-20,359	-29,407
<b>Capital Improvement Budget</b>	Expenditure		
	Revenue		
	Net Cost		

## DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. <sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of the request would abolish 1.0 FTE vacant Integrated Services Coordinator , 1.0 FTE vacant Clerical Specialist MHD, .50 FTE vacant Human Service Worker MH and create 1.0 FTE Community Service Manager and 1.0 FTE Administrative Specialist MH NR in the Behavioral Health Division.

B. The estimated fiscal effect for 2012 related to the creation of 1.0 FTE Community Service Manager and 1.0 FTE Administrative Specialist MH NR including salary and active fringe benefits is \$107,687, which is completely offset by the cost to abolish 1.0 FTE Integrated Services Coordinator, 1.0 FTE Clerical Specialist MHD, and .50 FTE Human Service Worker MH including salary and active fringe benefits of \$129,177, resulting in a decrease in expenditures of \$20,359. The fiscal effect for 2013 is a decrease of \$29,407.

C. In 2012, the budgetary impact is a decrease in expenditures of \$20,359 and in 2013, the fiscal effect is a decrease of \$29,407

D. The 2012 cost mentioned above will be achieved assuming a start date of April 2, 2012 through December 31 at an hourly rate of \$24.99 for the Community Service Manager and \$20.32 for the Administrative Specialist MH NR . In addition, the fringe amounts used to calculate the position costs (\$15,441- Active Health, 15.92% Active Pension, and 7.65% Social Security) reflect the active fringe rates included in the 2012 Adopted Budget.

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<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Department/Prepared By Antionette Thomas-Bailey

Authorized Signature 

Did DAS-Fiscal Staff Review?  Yes  No