



## DEPARTMENT OF HEALTH & HUMAN SERVICES HOUSING DIVISION

**Chris Abele,**  
County Executive

**Lee Holloway,**  
Chairman, Board of  
Supervisors

**Hector Colon,**  
Director, Department of  
Health and Human  
Services

February 7<sup>th</sup>, 2012

Dear Applicant:

Your proposal for Milwaukee County 2012 Community Development Block Grant (CDBG) funding program will be reviewed by the Milwaukee County Board of Supervisors Economic and Community Development Committee on Monday, March 5<sup>th</sup>, 2012. The meeting will begin at 9:00 a.m. in Room 203-R of the Milwaukee County Courthouse.

To ensure that all applicants have sufficient time to present their project to the Committee, we are requesting that only one representative delivers the presentation. The representative will be limited to two minutes for the presentation, followed by one minute for possible questions from the Committee members. No handouts will be allowed. Committee members will have already received copies of the proposals well in advance of the meeting.

Also, your presentation should specifically address 1) how the proposed activity will benefit residents of the 16 municipalities of the Milwaukee County CDBG jurisdiction and 2) how your organization will document that low/moderate income residents of the Milwaukee County jurisdiction will be the primary beneficiary of the activity.

**No funding recommendations will be made at this meeting.**

Please find the estimated time of your presentation in the attached schedule. We suggest that you arrive 30 minutes prior to your scheduled time, just in case the Committee is ahead of schedule. We strongly encourage all applicants to honor the established time limit and the format for the presentations.

If you have any questions concerning this matter, please call Damon Dorsey at 278 - 4780.

Sincerely,

Damon M. Dorsey  
CDBG Program Coordinator

Enclosure