

**COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION**

DATE: February 7, 2012

TO: Supervisor Lee Holloway, Chairperson, County Board of Supervisors
Supervisor Michael Mayo, Sr., Chairperson, Transportation, Public Works Committee

FROM: Patrick Farley, Director of Administrative Services

SUBJECT: DAS –FM STAFFING PLAN/CONSULTANT USE FOR 2012 CAPITAL IMPROVEMENTS

POLICY

Milwaukee County Professional Services Ordinance 56.30 (4)(a)(1) requires that the Department of Administrative Services, Facilities Management Division (DAS-FM) shall provide in February each year to the Committee on Finance and Audit, and the Committee on Transportation, Public Works and Transit an updated report on public works capital projects requiring the use of any professional services contract.

BACKGROUND

The Department of Administrative Services, Facilities Management Division has reviewed the approved 2012 adopted capital projects and has established the attached updated staffing and consultant use plan proposals for each. There are no significant changes to this staffing plan from that proposed in the adopted capital budget.

We have also indicated on the attached spreadsheets our recommendations to the Director of DAS for signature authority delegation to other County Departments for certain capital projects that will not be managed by DAS-FM. In 2012, the Zoo will manage the Zoo Master Plan, the Department of Transportation (DOT) will manage Fleet Equipment Acquisition and County Special Assessments and IMSD will manage the Legislative Workflow and Public Access Program and the Fiscal Automation Program. County Board approval of the indicated signature authority recommendation will provide the appropriate signature authority for each project.

RECOMMENDATION

The Director of DAS recommends approval of the DAS-FM staff and consultant use plan for approved 2012 adopted capital projects.


Supervisor Lee Holloway

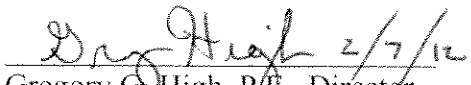
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Prepared by: Gregory G. High

Approved by:


Patrick Farley, Director
Department of Administrative Services


Gregory G. High, P.E., Director
AE&ES Section, DAS-FM Division

PF:GGH:

Attachments (3): 2012 Capital Project Staffing Plan
 Chapter 56, Section 56.20
 Chapter 56, Section 56.30 (4)(a)(1)

cc: Chris Abele, Milwaukee County Executive
 Terrence Cooley, Chief of Staff, County Board of Supervisors
 Amber Moreen, Chief of Staff, County Executive's Office
 Frank Busalacchi, Director, DOT
 Barry Bateman, Director, Airport Division, DOT
 Pam Bryant, Interim Fiscal and Budget Administrator, DAS
 Scott Manske, Controller, DAS
 Vince Masterson, Fiscal and Budget Analyst, DAS