

**COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION**

DATE: December 7, 2011

TO: Lee Holloway, Chairman, County Board of Supervisors
Michael Mayo, Sr., Chairman, Transportation, Public Works & Transit Committee

FROM: Frank Busalacchi, Acting Director of Transportation

**SUBJECT: CONTINUATION OF AIRPORT AGREEMENT NO. TB-2079 WITH PROSPECT
AIRPORT SERVICES, INC., AT GENERAL MITCHELL INTERNATIONAL AIRPORT**

POLICY

County Board approval is required to continue month-to-month agreements exceeding one year at General Mitchell International Airport (GMIA).

BACKGROUND

Milwaukee County General Ordinance 4.31(a)(6) authorizes the Airport Director to enter into month-to-month agreements that are not to exceed one year. On February 21, 2011, the Airport Director entered into Airport Agreement No. TB-2079 with Prospect Airport Services, Inc., for the month-to-month rental of approximately 400 square feet of space in the Airport Terminal Building - Concourse C Lower Level. The Agreement commenced January 15, 2011 and terminates January 14, 2012. Prospect Airport Services is requesting to continue the Agreement beyond January 14, 2012. Prospect Airport Services provides contract services for several airlines.

RECOMMENDATIONS

Airport staff recommends that Airport Agreement No. TB-2079 between Milwaukee County and Prospect Airport Services be amended to continue on a month-to-month basis, effective January 15, 2012.

FISCAL NOTE

Current rental is \$722.67 per month. There is no effect on the Milwaukee County tax levy.

Prepared by: Steven Wright, A.A.E. - Airport Properties Manager

Approved by:

Frank Busalacchi, Acting Director of
Transportation

C. Barry Bat an
Airport Director