

## MILWAUKEE COUNTY FISCAL NOTE FORM

**DATE:** 11/14/11

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** REQUEST AUTHORIZATION TO AMEND A PROFESSIONAL SERVICES CONTRACT BETWEEN JOXEL GROUP, LLC AND THE INFORMATION MANAGEMENT SERVICES DIVISION (IMSD) FOR 2012 IMPLEMENTATION SERVICES RELATED TO ELECTRONIC MEDICAL RECORDS (EMR) SYSTEM REPLACEMENT.

**FISCAL EFFECT:**

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| <input type="checkbox"/> No Direct County Fiscal Impact<br><input type="checkbox"/> Existing Staff Time Required<br><input checked="" type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below)<br><input checked="" type="checkbox"/> Absorbed Within Agency's Budget<br><input type="checkbox"/> Not Absorbed Within Agency's Budget<br><input type="checkbox"/> Decrease Operating Expenditures<br><input type="checkbox"/> Increase Operating Revenues<br><input type="checkbox"/> Decrease Operating Revenues | <input type="checkbox"/> Increase Capital Expenditures<br><input type="checkbox"/> Decrease Capital Expenditures<br><input type="checkbox"/> Increase Capital Revenues<br><input type="checkbox"/> Decrease Capital Revenues<br><input type="checkbox"/> Use of contingent funds |
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*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	Expenditure or Revenue Category	Current Year	Subsequent Year
<b>Operating Budget</b>	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
<b>Capital Improvement Budget</b>	Expenditure		
	Revenue		
	Net Cost		

## DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.<sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

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<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

- A. Approval of the requested amendment to extend the professional services contract between Joxel Group, LLC (TJG) and the Information Management Services Division (IMSD) of Milwaukee County will result in an increased cost of \$615,685 bringing the value of the current contract from \$501,640 to \$1,117,325. The contract began in August of 2010 and will continue for 28 months through December 2012.
- B. The cost related to the proposed contract amendment is an additional \$615,685 for the 2012 Implementation Services of the broader project. IMSD and BHD are recommending that the additional funding of \$615,685 necessary to complete the professional services contract for the 2012 project management, business analyst and interface analyst services of the Implementation phase be funded through BHD operating funds.
- C. IMSD and BHD are recommending that the funding of \$615,685 necessary for the 2012 project management services, business analysis, and interface analysis work of the Implementation Phase of the EMR system be funded with BHD operating funds. The County Board and the County Executive approved a fund transfer in October 2011 recognizing one-time prior year revenue that included this additional expense.
- D. The expenditures provided above are estimated. It is assumed expenditures will be made from BHD operating budget. It is assumed that the overall Electronic Medical Records (EMR) project will require future budget appropriation requests to complete.

Department/Prepared By Laurie Panella, Interim Chief Information Officer

Authorized Signature 

Did DAS-Fiscal Staff Review?       Yes       No