

**COUNTY OF MILWAUKEE**  
**DAS – Division of Human Resources**  
INTER-OFFICE COMMUNICATION

DATE : June 24, 2011

TO : Committee on Personnel

FROM : Candace Richards, Interim Director of Human Resources



SUBJECT : **Creation Recommended by Finance Committee**

A review of the duties to be assigned to the new position requested by the Department of Parks and Recreation has resulted in the following recommendation:

Org. Unit	Title Code	No. of Positions	Recommended Title	Pay Range	Min/Max of Pay Range
9000	00032	1	Clerical Specialist HR NR	5PM	\$30,647 - \$ 39,300