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County Board
Chairman

**COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION**

DATE: July 6th, 2011

TO: Supervisor Lee Holloway, County Board Chairman

FROM: Maria Ledger, Interim Executive Director, Department of Family Care

SUBJECT: Request for authorization to enter into a professional services contract with Dr. Sara Nolan for medical consultant services to be provided in 2011 with vendor service fees not to exceed \$100,000.00 in 2011 and to renew for one additional year, 2012, upon satisfactory performance and at the sole discretion of the DFC Director upon the same terms and conditions

I respectfully request that the attached resolution be scheduled for consideration by the Committee on Health and Human Needs at its meeting on July 20, 2011.

The resolution authorizes the Director, Department of Family Care to enter into a professional services contract with Dr. Sara Nolan in 2011 and to renew for one additional year, 2012, upon satisfactory performance and at the sole discretion of the DFC Director upon the same terms and conditions.

MCDFC is responsible for authorization and payment for all long-term care services in the Family Care benefit package for all enrolled members. MCDFC is responsible for providing those services in the Family Care benefit package that are medically necessary and is required to coordinate non-covered Medical Assistance service, including acute and primary care to all enrolled members. MCDFC must determine the most cost-effective services necessary to support the health and safety of members enrolled in the Managed Care Organization (MCO) operated by MCDFC.

MCDFC will benefit from the services of a medical consultant to develop and oversee practice guidelines that ensure delivery of care consistent with contemporary clinical and economic standards. The medical consultant can provide support, guidance and clinical oversight to care managers and nurses responsible for authorization and coordination of services to members enrolled in DFC's managed care organization. Dr. Sara Nolan is a licensed and experienced physician capable of providing the necessary services to support the continued successful operation of DFC and the cost-effective management of service utilization on behalf of members.

MCDFC will enter into a Professional Services Contract with Dr. Nolan commencing in August 2011 with all deliverables due and received on or before December 31, 2011. Upon satisfactory performance of the vendor and continued availability of funding,

MCDFC will extend the contract for one additional year. MCDFC will seek review and approval of the contract from Milwaukee County Corporation Counsel, Risk Management and Community Business Development Program prior to execution.

The maximum amount to be expended under this contract is less than \$100,000.00 and therefore within the authority of the Department head without need for Request for Proposal in accordance with Milwaukee County Ordinance s. 56.30 (4)(b)(1) provided monies are available in the appropriate budget account. MCDFC has established, and has adequate funds in, an account for Professional Services contracts that will be used for this contract.

If you have questions concerning the proposed professional services contract between MCDFC and Dr. Nolan, please contact Maria Ledger at 287-7610.

Attachment

Cc: County Executive Chris Abele
Supervisor Peggy Romo-West, Chair, Health and Human Needs Committee
George Aldrich, Chief of Staff, Office of the County Executive
Terry Cooley, Chief of Staff, County Board
Patrick Farley, Director, DAS
Toni Bailey-Thomas, Fiscal & Management Analyst, DAS
Steve Cady, Analyst, County Board Staff
Jennifer Collins, Analyst, County Board Staff
Jodi Mapp, Committee Clerk, County Board Staff
Jim Hodson, Chief Financial Officer, MCDFC