

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

Date: May 10<sup>th</sup>, 2024  
To: Marcelia Nicholson, Chair, Milwaukee County Board of Supervisors  
From: Joseph Lamers, Office of Strategy, Budget, and Performance  
Subject: Agency 340 – Register of Deeds requests to abolish 1.0 FTE Real Estate Services Coordinator (paygrade 23CM) and create 1.0 FTE Real Estate Services Coordinator (paygrade NR23) effective June 23<sup>rd</sup>, 2024.  
File Type: Action Report

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MCGO 17.05 and Wis. Stats 59.60(10), require the Office of Strategy, Budget, and Performance (SBP) to review departmental position create requests for need, appropriateness, and funding availability.

**NEED AND APPROPRIATENESS**

SBP concurs with the department report on the need and appropriateness of this position request.

**FUNDING AVAILABILITY**

The cost of this request will be absorbed within the department's existing salary budget. The department is responsible for managing their personal services budget and taking appropriate action to avoid a deficit. In the subsequent year requested budget, the department will include this position action inside their assigned tax levy target.

- Grant Revenue that expires \_\_\_\_\_  
 Other

**ADDITIONAL INFORMATION**

Per Department Memo:

The goal of this Abolish/Create is to align the Real Estate Services Coordinator (23CM) with the Register of Deeds Coordinator (NR23) in Agency 340 – Register of Deeds. These positions must reflect the same pay grade because they are equal in the Register of Deeds Organizational Chart, and have identical responsibility levels.

Budget Salary moves from \$61,478 to \$70,000.

Salary increase of \$8,522.00 – Social Security increase of \$652.00 – Total increase of \$9,174.00.

*JOSEPH LAMERS*

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Joseph Lamers  
Director, Office of Strategy, Budget, and Performance