

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: May 16, 2024

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors
Supervisor Jack Eckblad, Chair, Committee on Audit

From: Jennifer Folliard, Director of Audits, Audit Services Division

Subject: From the Director of Audits, an informational report on the status of recommendations from the 2023 Travel Card Audit.

File Type: Informational Report

REQUEST

This report is for informational purposes. There is no request at this time.

POLICY

The Audit Service Division (ASD) conducts performance audits which provide elected officials and County management with an objective, third-party analysis of their operations to help them improve performance, reduce costs, and make informed data-driven decisions. ASD's performance audit duties are defined in s. 59.255(2)(i), Wis. Stats. and Section 34.09 of the Milwaukee County Code of General Ordinances.

Wisconsin State Statutes:	59.255(2)(i)
Milwaukee County Code of General Ordinances:	34.09

BACKGROUND

At its meeting for the March 2023 cycle, the Committee on Audit reviewed our audit report, "Travel Cards: Our Review Found Issues with Record Retention: the New Financial System will Help but not Solve the Issue," issued in February 2023, The resolution noting County Board concurrence with the report recommendations was adopted.

Attached is a copy of the Executive Summary page that provides general information about our audit. The full audit report is available on the Comptroller's website via the following link:

[2023TravelCardReport1.pdf \(milwaukee.gov\)](#)

We are facilitating the submission of the attached status report, which contains comments from the Office of the Comptroller – Payroll Division management describing its progress toward implementation of the recommendations from our audit report. Based on the comments provided by the Payroll Division, one of the five recommendations remains open.

Provided that recommendation 5 is fully implemented within the next few months, no future status report submissions will be submitted. This status report is informational.

Related File No's:	23-323, 23-926
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Associated File No's (Including Transfer Packets):	None
Previous Action Date(s):	File No. 23-323 was adopted March 23, 2023 and signed by the County Executive on March 24, 2023.

ALIGNMENT TO STRATEGIC PLAN

Describe how the item aligns to the objectives in the [strategic plan](#):

3B: Enhance the County's fiscal health and sustainability

The report recommendations seek to enhance the County's fiscal health and sustainability.

FISCAL EFFECT

None

VIRTUAL MEETING INVITES

Jennifer Folliard, Director of Audits
Molly Pahl, Deputy Director of Audits
Liz Sumner, Milwaukee County Comptroller
Sue Drummond, Director, Payroll Division, Office of the Comptroller

PREPARED BY:

Paul Grant, Audit Compliance Manager

APPROVED BY:

Jennifer Folliard, Director of Audits

ATTACHMENTS:

Executive Summary
Status Report

cc: Liz Sumner, Milwaukee County Comptroller
Audit Committee Members
David Crowley, Milwaukee County Executive
Aaron Hertzberg, Director, Department of Administrative Services
Sue Drummond, Director, Payroll Division, Office of the Comptroller
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Steve Cady, Research & Policy Director, Office of the Comptroller
Ciara Miller, Research Analyst, Office of the Comptroller
Janelle Jensen, Legislative Services Division Manager, Office of the Milwaukee County Clerk
Ethan Masarik, Committee Coordinator, Office of the Milwaukee County Clerk