

From the Chief Human Resources Officer, Department of Human Resources, requesting approval to create 1.0 FTE HR Office Support - Pay Range NR16, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Department of Human Resources (DHR) seeks to create 1.0 full-time equivalent (FTE) Human Resources (HR) Office Support position – pay grade NR16, as the new HR Office Support position will better prepare the Talent Acquisition (TA), HR Operations, and Learning & Development teams for incoming employee requests and will reduce reliance on rotating staff coverage; and

WHEREAS, the Office of Strategy, Budget, and Performance has reviewed this request with respect to need, appropriateness, and funding availability as required by Section 59.60(10), Wisconsin State Statutes, and has submitted a report included in this file; and

WHEREAS, DHR is responsible for assessing the duties associated with the position and providing a job title and compensation recommendation to the Committee on Personnel (Personnel); and

WHEREAS, Personnel, at its meeting of May 7, 2024, recommended adoption of File No. 24-460 (vote 4-0); now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors hereby authorizes and approves the following position action for the Department of Human Resources, effective Pay Period 09, beginning June 9, 2024:

Action	Title	Number of Positions	Pay Grade	Salary Range
Create	Human Resources Office Support	1.0	NR16	\$18.39 – \$27.58 per hour