

A report from the Director, Department of Health and Human Services, requesting the creation of 27.0 FTE to expand the Aging and Disability Resource Center (ADRC), by recommending adoption of the following:

**A RESOLUTION**

WHEREAS, the Department of Health and Human Services (DHHS) is requesting the creation of:

- 10.0 full-time equivalent (FTE) Aging and Disability Resource Center (ADRC) Professional positions in pay grade 16Z4
- 2.0 FTE ADRC Senior Manager positions in pay grade 34M
- 2.0 FTE ADRC Supervisor positions in pay grade 31M
- 1.0 ADRC Supervisor Options Counseling position in pay grade 31M
- 1.0 FTE Advanced Benefit Specialist position in pay grade 27
- 1.0 FTE Administrative Assistant position in pay grade 17
- 1.0 FTE Mental Health Professional position in pay grade 27
- 6.0 ADRC Advanced Professional positions in pay grade 27
- 2.0 FTE ADRC Advanced Professional Bilingual (Outreach) positions in pay grade 27
- 1.0 FTE Human Services Worker-Adult Protective Services (APS) position in pay grade 16Z4

; and

WHEREAS, the State of Wisconsin’s (the State) 2023-2025 Biennial Budget includes permanent expansion funding for ADRCs throughout the State, and Milwaukee County (the County) was awarded \$1,599,065 in additional funding for Current Year 2024, which is anticipated to capture a Federal match of \$1.3 million based on current time reporting trend analysis; and

WHEREAS, the demand for ADRC expansion is supported by the high volume of calls, enrollments, and the number of callers not enrolled into Publicly-Funded Long-Term Care (PFLTC) Programs; and

WHEREAS, in 2023, the County’s Information and Assistance line answered over 50,000 calls and handled 8,000 requests for PFLTC options counseling, and of the 8,000 requests, 3,000 were enrolled by the ADRC options counselors, and it is estimated that the additional 5,000 residents who called for support will benefit from expanded ADRC staff and resources; and

WHEREAS, the request to create these 27 new positions in DHHS aligns with the County’s strategic plan to ensure that we can continue in determining what, where, and how we deliver services to advance health equity; and

47 WHEREAS, the Department of Human Resources has reviewed the create  
 48 request for these positions and has determined the appropriate classifications and pay  
 49 grades, and has submitted a report included in this file; and  
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51 WHEREAS, the Office of Strategy, Budget, and Performance has reviewed this  
 52 request with respect to need, appropriateness, and funding availability as required per  
 53 Section 59.60(10), Wisconsin State Statutes, and has submitted a report included in this  
 54 file; and  
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56 WHEREAS, the Committee on Personnel, at its meeting of May 7, 2024,  
 57 recommended adoption of File No. 24-426 (vote 4-0); now, therefore,  
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59 BE IT RESOLVED, the Milwaukee County Board of Supervisors (County Board)  
 60 hereby approves the classification and pay recommendation for the positions as  
 61 outlined in the report hereto attached to this file and summarized below:  
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<b>Recommended Title</b>	<b>Agency (Department)</b>	<b>Org. (Low Org)</b>	<b>Number of Positions</b>	<b>Pay Grade</b>	<b>Annual Range</b>
Aging and Disability Resource Center (ADRC) Senior Manager	800 - Department of Health and Human Services (DHHS)	8361	2	34M	\$83,200.00 - \$99,091.20
ADRC Supervisor	800 - DHHS	8361	2	31M	\$72,779.20 - \$86,652.80
ADRC Advanced Professional	800 - DHHS	8361	6	27	\$64,084.80 - \$76,460.80
ADRC Professional	800 - DHHS	8361	10	16Z4	\$46,945.60 - \$64,459.20
Mental Health Professional	800 - DHHS	8361	1	27	\$64,084.80 - \$76,460.80
ADRC Supervisor Options Counseling	800 - DHHS	8361	1	31M	\$72,779.20 - \$86,652.80
Administrative Assistant	800 - DHHS	8361	1	17	\$40,539.20 - \$60,819.20
Advanced Benefit Specialist	800 - DHHS	8361	1	27	\$64,084.80 - \$76,460.80

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<b>Recommended Title</b>	<b>Agency (Department)</b>	<b>Org. (Low Org)</b>	<b>Number of Positions</b>	<b>Pay Grade</b>	<b>Annual Range</b>
ADRC Advanced Professional Bilingual	800 - DHHS	8361	2	27	\$64,084.80 - \$76,460.80
Human Services Worker-Adult Protective Services (APS)	800 - DHHS	8324	1	16Z4	\$46,945.60– \$64,459.20

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BE IT FURTHER RESOLVED, the County Board hereby authorizes and approves the following position actions for DHHS effective Pay Period 11, beginning May 24, 2024:

<b>Action</b>	<b>Title</b>	<b>Number of Positions</b>	<b>Pay Grade</b>
Create	ADRC Senior Manager	2.0	34M
Create	ADRC Supervisor	2.0	31M
Create	ADRC Advanced Professional	6.0	27
Create	ADRC Professional	10.0	16Z4
Create	Mental Health Professional	1.0	27
Create	ADRC Supervisor Options Counseling	1.0	31M
Create	Administrative Assistant	1.0	17
Create	Advanced Benefit Specialist	1.0	27
Create	ADRC Advanced Professional Bilingual	2.0	27
Create	Human Service Worker-APS	1.0	16Z4

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