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3 A report from the Director, Department of Health and Human Services requesting the
4 creation of 1.0 FTE Human Service Worker - Enrollment Specialist, by recommending
5 adoption of the following:
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7 **A RESOLUTION**

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9 WHEREAS, per Section 17, Milwaukee County Code of General Ordinances,
10 changes to the authorized number of positions outside of the budget process require
11 approval by the Milwaukee County Board of Supervisors; and
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13 WHEREAS, the Children’s Long-Term Support (CLTS) Program serves children,
14 from ages birth to under 22 years, who are Medicaid-eligible and in need of care that is
15 typically provided in an institutional setting, and these services allow children to remain
16 in their homes and/or communities; and
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18 WHEREAS, for the past few years, the Department of Health and Human
19 Services (DHHS) has been working in collaboration with the State of Wisconsin (the
20 State) to increase the number of children participating in the CLTS Program; and
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22 WHEREAS, as a result of this effort, CLTS has seen a steep growth in its
23 Program enrollment, as reflected by a nearly 40 percent increase in 2023 compared to
24 2021; and
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26 WHEREAS, total current CLTS enrollment is about 2,400 kids across Milwaukee
27 County (the County), and the State estimates that approximately 12,000 to 14,000
28 County children are potentially eligible for CLTS; and
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30 WHEREAS, due to the Program growth over the years, support that is
31 specifically dedicated to kids and families on the CLTS waitlist and during their initial
32 program enrollment is necessary to transition children into services as soon as possible;
33 and
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35 WHEREAS, the Department of Human Resources has reviewed the request for
36 this position to determine the appropriate classification (Human Service Worker-
37 Enrollment Specialist) and pay grade (16Z4), and has submitted a report included in this
38 file; and
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40 WHEREAS, the Office of Strategy, Budget, and Performance has reviewed this
41 request with respect to need, appropriateness, and funding availability as required per
42 Section 59.60(10), Wisconsin State Statutes, and has submitted a report included in this
43 file; and
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45 WHEREAS, the Committee on Personnel, at its meeting of May 7, 2024,
46 recommended adoption of File No. 24-424 (vote 4-0); now, therefore,

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BE IT RESOLVED, the Milwaukee County Board of Supervisors (County Board) hereby approves the classification and pay recommendation for the position as outlined in the report hereto attached to this file and summarized below:

Recommended Title	Human Service Worker-Enrollment Specialist
Agency (Department)	800 – Department of Health and Human Services (DHHS)
Org. (Low Org)	8987
Number of Positions	1
Pay Grade	16Z4
Annual Range	\$46,945-\$64,459

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; and

BE IT FURTHER RESOLVED, the County Board hereby authorizes and approves the following position action for DHHS effective Pay Period 11, beginning May 24, 2024:

Action	Title	Number of Positions	Pay Grade
Create	Human Service Worker-Enrollment Specialist	1	16Z4

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chk
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