

**COUNTY OF MILWAUKEE  
INTER-OFFICE COMMUNICATION**

**DATE:** November 6, 2023

**TO:** Marcelia Nicholson, Chairperson, County Board of Supervisors

**FROM:** Chief Judge Carl Ashley

**SUBJECT:** Request for authorization for the Chief Judge to issue a no cost contract extension with the Wisconsin Policy Forum for the ARPA Project Manager by an additional twelve months (January-December 2024).

BACKGROUND

On March 24, 2022 the Milwaukee County Board of Supervisors approved Milwaukee County accepting the American Rescue Plan Act Funds (File No. 22-480). The funds included an ARPA Program Manager to facilitate with grant management.

On November 10, 2022 the Milwaukee County Board of Supervisors adopted the 2023 budget (File No. 22-1040), which included twelve months of funding for the ARPA Program Manager (unfunded) through a contract with the Wisconsin Policy Forum with contract responsibilities, oversight and administration by the Chief Judge and Org. 290.

The ARPA Project Manager provides oversight, management, and fidelity to the grant. The ARPA Project Manager is administratively housed at the Wisconsin Policy Forum.

A twelve month (January 1, 2024 to December 31, 2024) no cost extension is being requested to align with the conclusion of the ARPA funded program support.

RECOMMENDATION

The Chief Judge recommends that the twelve month no cost contract extension for the ARPA Project Manager administratively housed at the Wisconsin Policy Forum be authorized.

Prepared by: Victoria Lupo, Judicial Operations Manager

Approved by:



Chief Judge Carl Ashley  
First Judicial District