

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: 12/8/2023

To: Marcelia Nicholson, Chair, Milwaukee County Board of Supervisors

From: Chantell Jewell, Superintendent, Milwaukee County Community Reintegration Center (CRC)

Subject: 2024 Food Service Contract Extension

File Type: Action Report

POLICY

Milwaukee County Code of General Ordinances:	MCGO 32.25
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BACKGROUND

The current contract with the Aramark Correctional Services LLC (Aramark) to provide food services expires on December 31, 2023.

In December 2020, adopted County Board file #20-892 provided (consultant) funding for review and investigation of overall institutional food services provided primarily at the County Jail, Community Reintegration Center, and the Vel Phillips Youth Detention Center (master plan). A key finding of the master plan included the need to replace critical kitchen equipment that is beyond its useful life and is necessary for continued efficient food service operations. Central management of all equipment with planned maintenance and implementation of direct contract oversight was recommended by the consultant. Additional funding was included as part of the 2022 Adopted Operating Budget to accommodate this need.

On April 7, 2022, adopted County Board file #22-412 provided \$6.3 million of American Rescue Plan Act (ARPA) dollars for the purchase and/or replacement of kitchen and traying equipment to provide more efficient and effective food services to both the residents in its care and the County.

In June of 2022, the CRC and ARPA Capital Project Management Office (CPMO) consultant - Concord Group, met to assess the status of the various correctional capital projects requiring its support including the Kitchen Equipment Upgrades Project. During these discussions with the CPMO project manager, it was uncovered equipment purchases could not be procured until a facility assessment was completed which

delayed the release of a Food Services Request for Proposal (RFP) since minimum equipment specifications would not be available for reference to bidders.

On June 28, 2023, with support from the Department of Administrative Services - Procurement Division, the CRC issued Request for Proposal RFP-2023-008 for Correctional Food Service Management. The deadline for this RFP was September 1, 2023. Two vendors submitted proposals and an evaluation committee concluded that Trinity Services Group, Inc. (Trinity) had the highest score.

During negotiations with Trinity, it was concluded that they would need at least three months to transition from Aramark. This contract extension is to bridge the gap between the two vendors.

RECOMMENDATION

The Superintendent of the Community Reintegration Center respectfully submits this action item to request the authority to enter into a six-month contract extension with Aramark Correctional Services, LLC to provide food services to Community Reintegration Center, County Jail, and the Vel Phillips Youth Detention Center through June 30, 2023, or until the new contract with Trinity begins, whichever is sooner, in the amount of approximately \$2,600,000.

FISCAL EFFECT

A fiscal note form is attached.

PREPARED BY:

Michael Bickerstaff
Public Safety Fiscal Administrator

Chantell Jewell

Chantell Jewell, Superintendent
Milwaukee County Community Reintegration Center

cc: Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Janelle M. Jensen, Legislative Services Division Manager, Office of the County Clerk

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