

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

Date: December 4, 2023

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Shakita LaGrant-McClain, Director, Department of Health and Human Services

Subject: A report from the Director, Department of Health and Human Services, requesting passive review authorization to execute amendments to purchase of service contracts with Hope House of Milwaukee, Inc and United Methodist Children's Services (UMCS)

File Type: Passive Review

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**REQUEST**

The Director, Department of Health and Human Services, is requesting authorization to execute amendments to purchase of service contracts with Hope House of Milwaukee, Inc and United Methodist Children's Services (UMCS) to increase funding for Family Flex Fund Case Management Services and extend the contracts through 2024.

**POLICY**

Per Wisconsin Statutes, the Director of the Department of Health and Human Services is requesting authorization to execute these amendments to the purchase of service contracts.

Wisconsin State Statutes:		59.52(31)
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**BACKGROUND**

Hope House and UMCS have been providing case management services for families who are either currently homeless or about to become homeless. These services focus on finding and/or maintaining permanent housing. This purchase of service contract also attaches flexible funding to meet the direct housing needs that families encounter. Examples of how these funds are used include security deposits, utilities, furniture, and other household costs. These contracts are funded by the American Rescue Plan Act of 2021 (ARPA) authorized under File 21-861. The requested amendments are as follows:

***Hope House***

The current contract is funded for \$140,000. The proposed amendment would increase the contract by \$15,000 for a total contract of \$155,000 from December 1, 2021 through December

31, 2024.

**UMCS**

The current contract is funded for \$70,000. The proposed amendment would increase the contract by \$70,000 for a total contract of \$140,000 from June 1, 2022 through December 31, 2024.

**ALIGNMENT TO STRATEGIC PLAN**

This request aligns with Milwaukee County's goal of assessing services through a racial equity lens. Homelessness and housing stability disproportionately affect African American Milwaukeeans who comprise 70 percent of the County's homeless population while being only 24.6 percent of the County's overall population.

**RECOMMENDATION**

It is recommended that the Milwaukee County Board of Supervisors authorize the Director, Department of Health and Human Services, or her designee, to execute under passive review amendments to purchase of service contracts with Hope House of Milwaukee, Inc for \$15,000 and UMCS for \$70,000 for the time period and services identified above.

**FISCAL EFFECT**

This request has no tax levy impact and would be funded through Milwaukee County's ARPA allocation.

**TERMS**

The term of the Hope House of Milwaukee, Inc contract is December 1, 2021 through December 31, 2024 and the term of the UMCS contract is June 1, 2022 through December 31, 2024.

**VIRTUAL MEETING INVITES**

Shakita LaGrant-McClain, DHHS Director  
James Mathy, Housing Administrator

**PREPARED BY:**

James Mathy, Housing Administrator, Department of Health and Human Services

**APPROVED BY:**

*Shakita LaGrant-McClain*

Shakita LaGrant-McClain, Director, Department of Health and Human Services

**ATTACHMENTS:**

None

cc: County Executive David Crowley  
Sup. Liz Sumner, Chair, Finance Committee  
Mary Jo Meyers, Chief of Staff, County Executive's Office  
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors  
Janelle M. Jensen, Legislative Services Division Manager, Office of the County  
Steve Cady, Research Director, Comptroller's Office  
Lottie Maxwell-Mitchell, Senior Budget and Management Analyst, DAS