

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: October 25, 2023

To: Supervisor Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Jerry Braatz, Director, UW Extension-Milwaukee County

Subject: From the Director, Extension - Milwaukee County (UW Extension,) requesting authorization to enter into a Professional Services Contract between Milwaukee County and the Board of Regents of the University of Wisconsin - Madison, Division of Extension (Extension) for professional staffing services for the period effective January 1, 2024 through December 31, 2024. The multi-year total for these annual contracts is over \$300,000 and is therefore subject to County Board approval.

File Type: Action Report

REQUEST

Approval of the attached resolution authorizes the Milwaukee County Executive, Corporation Counsel, Comptroller, Community Business Development Partners/Office of Economic Inclusion, Risk Management, Director of Agency 991 (Extension Milwaukee County), and any other County signers to execute a Professional Services Contract with the Extension – Milwaukee County for the period effective January 1, 2024 through December 31, 2024 in the amount of \$194,638. In addition, the Office of the Comptroller is authorized to process payment for any services provided prior to signing the contract.

POLICY

Wisconsin State Statute 59.22(2)(d): Compensation, fees, salaries and traveling expenses of officials and employees; (2) Appointive officials; deputy officers; and employees; (d) delegated authority to contract for services

Wisconsin State Statute 59.56(3): Cultural affairs; education; recreation (3) University Extension Work

BACKGROUND

Since 1998, UW Extension and the County have partnered to provide Youth Development, Family Development, Horticulture, and Community and Leadership Development services in the Milwaukee County UW Extension office. On July 1, 2019, UW Extension was absorbed into the University of Wisconsin – Madison campus, and the Milwaukee County office was renamed *Extension – Milwaukee County*. Continuing in the original partnership, Extension – Milwaukee County is requesting approval of the 2024 annual contract (MILW2024A) in the amount of \$194,638.

Within these agreements, the County pays a flat fee for faculty and academic staff salary and fringe benefits. Through this contract, funding is also provided for one STEM coordinator, limited mileage reimbursement, and program support. In return, UW-Madison provides supplemental staff salaries and fringe benefits for additional educational programs and other professional development. The County's funding for this contract is provided in the 2024 Adopted Budget.

Through this contract, Milwaukee County residents have access to free or modestly priced programs, primarily focused in underserved communities, such as youth development programming, bilingual food and nutrition education, and urban gardening. County-funded faculty receive ongoing professional development through its partnership with Extension, and research-based information from the University of Wisconsin - Madison system is shared with County employees who interface with the public on community issues on a regular basis.

ALIGNMENT TO STRATEGIC PLAN

This contract is critical to ensuring continuity of programming to the people we serve; primarily in under-served communities. These programs align with the County's strategic plan by improving social, economic, and health behavior rankings, power to change and living conditions health and equity framework, and life expectancy and employment community impact.

FISCAL EFFECT

Approval of this resolution has no tax levy impact as the expenditure of \$194,638 is included in the 2024 Adopted Budget for Extension-Milwaukee County.

PREPARED BY: Tami Griffin, Senior Executive Assistant, Milwaukee County

APPROVED BY: Jerry Braatz, Area Extension Director, Extension-Milwaukee County

Jerrold Braatz

Attachments

- Contract
- Fiscal Note
- Resolution