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From the Director and Chief Information Officer, Information Management Services Division, Department of Administrative Services (DAS-IMSD), requesting authorization to allocate the remaining \$6,452,755 of Federal American Rescue Plan Act of 2021 funds from the allocated contingency account in Capital Improvement Project WY072601 to establish digital transformation projects, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Federal American Rescue Plan Act (ARPA) of 2021 was signed into law by President Biden on March 11, 2021, in efforts to provide support to individuals, families, and businesses impacted by the Coronavirus Disease pandemic; and

WHEREAS, Milwaukee County (the County) will directly receive \$183.7 million in ARPA funding, through the Federal government’s State and Local Fiscal Recovery Fund; and

WHEREAS, on June 24, 2021, the Milwaukee County Board of Supervisors (County Board) adopted File No. 21-555 to establish the ARPA Task Force, which will use a public process to make non-binding recommendations for ARPA allocations to the County Board; and

WHEREAS, of the County’s \$183.7 million of ARPA aid, approximately \$115,728,599 has been allotted for Revenue Loss Recovery projects, which may include expenditures being considered by the Revenue Loss Recovery subgroup, such as addressing the backlog of capital projects and deferred maintenance; and

WHEREAS, the County embraces digital transformation to use the full capability of existing information systems, to avoid operational inefficiencies coupled with increased expenses; and

WHEREAS, ongoing budget challenges have required the Information Management Services Division (IMSD), Department of Administrative Services (DAS), to increasingly allocate funds to operational activities rather than delivering digital transformation projects; and

WHEREAS, a digital transformation roadmap for the County is necessary to identify projects to transform traditional manual processes to modern, automated, or digitized processes; and

WHEREAS, the County can benefit from a third party’s perspective due to a third party’s experience across other governmental organizations, knowledge of best practices, and ability to easily work across departments during an assessment; and

47 WHEREAS, the County Board authorized the Office of Strategy, Budget, and
48 Performance (OSBP), and the Office of the Comptroller (the Comptroller) to create new
49 Capital Project WY0726 – Milwaukee County Digital Transformation Initiative, and
50 process an administrative appropriation transfer in the amount of \$500,000 from the
51 County’s allocated ARPA funding to establish budget authority for a new digital
52 transformation assessment plan (adopted File No. 22-106); and

53
54 WHEREAS, the County Board authorized OSPB, and the Comptroller to process
55 a \$10 million administration appropriation transfer in ARPA funding to an allocated
56 contingency account in Capital Project WY0726 – Milwaukee County Digital
57 Transformation Initiative, for execution of the digital transformation assessment plan,
58 subject to future County Board approval, spending the funds held in the allocated
59 contingency account (adopted File No. 22-106); and

60
61 WHEREAS, the County Board requested, upon completion of the new digital
62 transformation plan, that IMSD-DAS provide identified needs generated from the plan to
63 the County Board for review and approval to release the commensurate amount of
64 ARPA funding held in an allocated contingency account to effectuate the approved
65 digital transformation plan (adopted File No. 22-106); and

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67 WHEREAS, IMSD-DAS contracted Baker Tilly and subcontractors SysLogic and
68 ChangeArrow (adopted File No. 23-206) and presented the assessment project’s
69 process, findings, and recommendations for projects for the remaining allocated
70 contingency account in Capital Project WY0726 – Milwaukee County Digital
71 Transformation Initiative; and

72
73 WHEREAS, IMSD-DAS requested \$6,452,755 of the allocated contingency
74 account Capital Project WY0726 – Milwaukee County Digital Transformation Initiative,
75 for execution of the digital transformation assessment plan, which will be procured via
76 the County’s standard bid process; and

77
78 WHEREAS, the Committee on Finance, at its meeting of September 14, 2023,
79 recommended adoption of File No. 23-821 (vote 5-1); now, therefore,

80
81 BE IT RESOLVED, the Milwaukee County Board of Supervisors (County Board)
82 hereby authorizes the Office of Strategy, Budget, and Performance (OSBP), and the
83 Office of the Comptroller (the Comptroller) to process an administrative appropriation
84 transfer of \$6,452,755 to direct funds from the allocated contingency account in Capital
85 Project WY072601 – Milwaukee County Digital Transformation Initiative to establish
86 budget authority for the recommended digital transformation projects necessary to
87 effectuate the digital transformation plan starting October 1, 2023, and continuing while
88 American Rescue Plan Act (ARPA) funds remain available for use; and
89

90 BE IT FURTHER RESOLVED, the County Board authorizes the administrating
91 department, Department of Administrative Services (DAS), Office of Corporation
92 Counsel, Risk Management Division-DAS, Office of Economic Inclusion-DAS,
93 Comptroller, OSBP, and the County Executive, to prepare, review, approve, and
94 execute all contracts and other documents, and take all actions as required for the
95 purpose of administering the above-referenced programs funded by the ARPA grant
96 allocation framework; and

97

98 BE IT FURTHER RESOLVED, the Information Management Services Division
99 (IMSD)-DAS, will provide a final breakout of projects to the OSBP and the Comptroller;
100 and

101

102 BE IT FURTHER RESOLVED, IMSD-DAS, will provide an informational report to
103 the County Board that includes the final list of projects funded with the ARPA funds
104 allocated from Capital Project WY072601 – Milwaukee County Digital Transformation
105 Initiative; and

106

107 BE IT FURTHER RESOLVED, any surplus ARPA funds that are not needed to
108 effectuate the approved digital transformation plan shall be made available to other
109 ARPA eligible initiatives, subject to recommendation by the ARPA Task Force, and
110 approval of the County Board.

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