

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

Date: August 11, 2023

To: Marcelia Nicholson, Chair, Milwaukee County Board of Supervisors

From: Joe Lamers, Office of Strategy, Budget, and Performance *JOSEPH LAMERS*

Subject: Requested Position Action for the Department of Health and Human Services for the creation of 1.0 Limited Term Employment (LTE) DHHS Intern, Aging and Disability Vaccination Collaborative (ADVC) Project Manager File Number 23-XXX

File Type: Informational Report

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MCGO 17.05 and Wis. Stats 59.60(10), require the Office of Strategy, Budget, and Performance (SBP) to review departmental position create requests for need, appropriateness, and funding availability.

**NEED AND APPROPRIATENESS**

☒ SBP concurs with the department report on the need and appropriateness of this position request.

**FUNDING AVAILABILITY**

☐ The cost of this request will be absorbed within the department's existing salary budget. The department is responsible for managing their personal services budget and taking appropriate action to avoid a deficit. In the subsequent year requested budget, the department will include this position action inside their assigned tax levy target.

☒ Grant Revenue This position is fully funded through the ADVC grant

☐ Other

**ADDITIONAL INFORMATION**

The position will sunset at the end of the grant term (April 15, 2024) unless a new source of funding is identified.