

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: June 23, 2023

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Report from the Director, Department of Health and Human Services (DHHS), requesting authorization to amend the 2023 purchase of service contract with Alzheimer's Association by \$384,742

FISCAL EFFECT:

- | | |
|---|--|
| <input type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input checked="" type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input type="checkbox"/> Absorbed within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of contingent funds |
| <input checked="" type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	\$384,742	\$0
	Revenue	\$384,742	\$0
	Net Cost	\$0	\$0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
 - B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g., State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
 - C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e., a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
 - D. Describe any assumptions or interpretations that were utilized to provide the information on this form.
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- A. The DHHS Director is requesting authorization to amend a 2023 purchase of service contract between DHHS Adult and Disability Services – Aging Unit and the Alzheimer’s Association. An increase to the contract is being requested to help ensure continuity of supportive programs and services to a vulnerable older adult population having Alzheimer’s disease or other long-term care needs along with caregivers and community support networks. The request is to allow provision for Alzheimer’s Association to continue fiscal management and direct caregivers support through 2023 year-end during transition of caregiver supportive services from a contractual model to total internal direct service provision and oversight within DHHS. Transfer of the caregiver program from contractual services to in-house management and oversight will provide for a better coordinated and collaborative service delivery model with services that are in part currently being directed by internal staff. This increase will ensure no lapse in services or payments to caregivers and care recipients during the transition process.
 - B. The amendment reflects an expenditure increase of \$384,742 to the contract with the Alzheimer’s Association. This increase includes direct care and support resources for caregivers totaling \$268,604 to provide Alzheimer’s Association with the same amount of funding they received for direct grant and respite payments to caregivers in 2022 and \$116,138 for fiscal agent management services through year-end 2023. The

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners’ review is required on all professional service and public work construction contracts.

amendment would increase the total contract by \$384,742, from \$380,363 to \$765,105.

- C. A request by the Director, DHHS seeking authorization to amend the contract with the Alzheimer's Association will be funded within the 2023 Adopted Budget from currently unallocated state and federal grant funds, including long existing annual awards of Alzheimer's Family and Caregiver Support Program (AFCSP) and National Family Caregiver Support Program (NFCSP) funds. The total state contract allocation for caregiver support services grant funding is \$1,045,094 (AFCSP of \$506,205; NFCSP of \$538,889), reflecting a net increase of \$22,706 in excess the 2023 Adopted Budget for these grants that have a combined total of \$1,022,388.
- D. A request by the Director of DHHS seeking authorization to enter into various 2023 purchase of service contracts, including with the Alzheimer's Association, for a term extending from January 1, 2023 through December 31, 2023 (File 22-1110) was approved by the Committee on Finance on December 8, 2022. The AFCSP state grant funds that are currently budgeted, more than satisfactorily meet the 25% matching share requirement for the use of NFCSP federal grant funds, including the requested amendment to the contract with the Alzheimer's Association.

E. This fiscal note makes no assumptions.

Department/Prepared By: Mary Proctor Brown, Budget Manager (Aging)

Authorized Signature Shakita LaGrant-McClain

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?² ☐ Yes ☐ No ☒ Not Required