

**COUNTY OF MILWAUKEE**  
Inter-office Communication

Date: 6/23/2023

To: Marcelia Nicholson, Chairwoman, County Board of Supervisors

From: Donna Brown-Martin, Director, Department of Transportation

Subject: From the Director, Department of Transportation providing a report requesting approval of the Milwaukee County Transit System 2023 Title VI Program Plan Update for submittal to the Federal Transit Administration.

File Type: Action Report

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**REQUEST**

Requesting approval of the Milwaukee County Transit System (MCTS) 2023 Title VI Program Plan Update for submittal to the Federal Transit Administration (FTA) by October 1, 2023.

**POLICY**

Title VI of the Civil Rights Act of 1964 states: “No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

**BACKGROUND**

The Federal Transit Administration (FTA) requires transit providers prepare a Title VI Program Plan Update every three years to document compliance. The purpose of the Plan Update is to ensure that transit services are provided in a non-discriminatory manner, to promote full and fair participation in transit decision-making without regard to race, color, or national origin, and to ensure meaningful access to transit-related programs and activities by persons with limited English proficiency.

As a recipient of FTA funds, MCTS must document the Plan Update has been approved by the County Executive and County Board of Supervisors prior to the submittal deadline of October 1, 2023.

The Milwaukee County Department of Transportation will submit the Plan Update on behalf of MCTS. The document is available at <https://www.ridemcts.com/accessibility/title-vi>

The Plan Update is required to include the following content:

- Notice to the Public, Complaint Procedures and Form, and a Summary of Complaints

- Public Participation Plan and Public Outreach & Involvement Activities
- Limited English Proficiency Plan
- Minority Representation on Planning and Advisory Bodies
- Monitoring of Sub-recipient Title VI programs
- Approval of Title VI Program by the Governing Entity
- Definitions of Major Service Changes, Disparate Impact, and Disproportionate Burden
- Service Standards / Policies and Demographic data on minority / low-income populations
- Service and Fare Equity Analyses of major service changes

Finally, it should be noted these actions are consistent with and relevant to Milwaukee County General Ordinance Chapter 108 Achieving Racial Equity and Health.

### **ALIGNMENT TO STRATEGIC PLAN**

Describe how the item aligns to the strategic plan:

- 2A: Determine what, where, and how we deliver services to advance health equity.
- 2C: Apply a racial equity lens to all decisions.
- 3A: Invest “upstream” to address root causes of health disparities.
- 3C: Dismantle barriers to diverse and inclusive communities.

### **RECOMMENDATION**

Approve the resolution to authorize the Milwaukee County Department of Transportation to submit the MCTS 2023 Title VI Program Plan Update to the Federal Transit Administration prior to the October 1, 2023, deadline.

### **VIRTUAL MEETING INVITES**

Tom Winter, Director, Service Development Department ([twinter@mcts.org](mailto:twinter@mcts.org))  
 Jesus Ochoa, Planning Manager, Service Development Department ([jochoa@mcts.org](mailto:jochoa@mcts.org))  
 Donna Brown-Martin, Director, Department of Transportation

### **PREPARED BY**

Tom Winter, Director, Service Development Department  
 Jesus Ochoa, Planning Manager, Service Development Department

### **APPROVED BY**

Donna Brown-Martin, Director, Department of Transportation

### **ATTACHMENTS**

RESOLUTION  
 FISCAL NOTE  
 POWERPOINT

cc: Kelly Bablitch, Chief of Staff, County Board of Supervisors  
 Janelle M. Jensen, Legislative Services Division Manager, Office of the County Clerk