

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE : April 20, 2023

TO : Supervisor Marcelia Nicholson, Chairwoman, County Board of Supervisors

FROM : Scott B. Manske, Milwaukee County Comptroller

SUBJECT : Project Completion Status Report as of December 31, 2022 **(Informational Only)**

BACKGROUND

As requested by Policymakers, the Office of the Comptroller is providing a report on the status of capital improvement projects. The purpose of this report is to provide Policymakers with information on the completion status of capital projects. In addition, the report will provide a tool for the County to monitor the timely completion of projects and provide early identification of areas of concern.

Changes Resulting from New Financial System

The Office of the Comptroller has transitioned from pulling the Project financial information from Advantage to the new Infor system. The Infor system Project reporting presents project financial information in a “Life to Date” format. This means that budget and actual amounts shown for each project will include all budget amounts and actual expense amounts since each project was created. The conversion was done in 2021 and two years of financial history from Advantage was converted into Infor; as a result, projects that started prior to 2019 will not have all historical budget and actual amounts. Encumbrances amounts for each project represent a snapshot of funds under contract as of December 31, 2022.

The attached report includes the following information, provided both by County Departments and the Office of the Comptroller:

- A list of all capital projects
- Estimated project completion percentage
- Substantial completion dates or Estimated Dates

Defined Terms

Below is a list of terms included in the attached report.

Active Projects: Active Projects in Infor include any projects that are currently being worked on or completed projects where financial and/or project management closeout still needs to occur.

Project: the projects in this report are presented at the 8-digit summary project level.

Budget: the budget amounts include the 2018 carryover amount, 2019-2022 budget amounts and 2019-2022 appropriation transfers.

Expended: 2019-2022 expenditures.

Encumbered: Encumbrances amounts for each project represent a snap shot of funds under contract as of December 31, 2022.

Percentage Complete: the percent of the project work scope that has been completed.

Substantial Completion Date: the date in which the project can be used for its intended purposes. All operating parameters must be within specifications and no major construction is on-going that would prevent the agreed upon use or occupancy of the project work. Project may have unresolved issues due to circumstances beyond the control of the contractor and/or project manager. Job authorization may still be open and accumulating charges. Majority of funds have been spent. Warranties on workmanship and equipment commence.

Project Completion Status Report
Office of the Comptroller

Page 3
April 20, 2023

Departmental Project Completion Results

Based on financial information as of December 31, 2022 the total project budget amount for active projects in Infor since creation was \$630,014,006. The total amount expended for active projects in Infor since creation was \$254,895,088. The amount encumbered is \$64,557,842.

The table below summarizes the data by department. See Attachment 1 for a presentation of the financial data for all of the active capital projects in Infor as of December 31, 2022.

Balances as of 12.31.2022					
Active Projects	Name	Budget	Actual	Encumbrance	Remaining Budget
31	Highways	\$ 55,688,766	\$ 23,587,087	\$ 1,334,527	\$ 30,767,152
24	Transit	\$ 146,361,423	\$ 78,136,377	\$ 25,423,340	\$ 42,801,705
49	Airport	\$ 144,662,368	\$ 52,070,517	\$ 17,282,539	\$ 75,309,312
11	Environmental	\$ 3,171,051	\$ 1,915,741	\$ 500,122	\$ 755,188
59	Parks	\$ 46,621,630	\$ 26,894,760	\$ 3,098,622	\$ 16,628,248
1	Marcus Center	\$ 750,000	\$ 92,863	\$ -	\$ 657,138
3	MPM	\$ 3,262,956	\$ 2,821,438	\$ 183,288	\$ 258,229
8	Zoo	\$ 12,109,816	\$ 2,311,367	\$ 348,301	\$ 9,450,149
1	BHS	\$ 8,803,386	\$ 6,220,139	\$ 1,193,386	\$ 1,389,861
12	Human Services	\$ 52,506,371	\$ 2,216,179	\$ 4,310,618	\$ 45,979,574
1	County Grounds	\$ 1,537,989	\$ 1,466,099	\$ 87,334	\$ (15,444)
21	Courthouse Complex	\$ 29,528,652	\$ 7,448,189	\$ 482,345	\$ 21,598,118
4	CRC	\$ 2,819,029	\$ 41,513	\$ 41,552	\$ 2,735,964
58	Other Agencies	\$ 62,731,745	\$ 47,537,352	\$ 5,608,650	\$ 9,585,743
3	ARPA - OEM	\$ 5,480,325	\$ 897,108	\$ 2,691,326	\$ 1,891,891
2	ARPA - HR	\$ 1,813,000	\$ -	\$ -	\$ 1,813,000
2	ARPA - Medical Examiner	\$ 1,654,160	\$ 384,098	\$ 115,515	\$ 1,154,547
1	ARPA - Contingency	\$ 1,439,020	\$ -	\$ -	\$ 1,439,020
10	ARPA - Parks	\$ 17,419,420	\$ 14,715	\$ 58,254	\$ 17,346,451
6	ARPA - DHHS	\$ 3,454,246	\$ 512,846	\$ -	\$ 2,941,400
10	ARPA - Facilities	\$ 13,344,621	\$ 163,700	\$ 788,361	\$ 12,392,560
6	ARPA - IMSD	\$ 10,906,648	\$ -	\$ 187,262	\$ 10,719,386
2	ARPA - Zoo	\$ 2,991,435	\$ 163,000	\$ 822,500	\$ 2,005,935
2	ARPA - MCDOT	\$ 955,950	\$ -	\$ -	\$ 955,950
327	Total	\$ 630,014,006	\$ 254,895,088	\$ 64,557,842	\$ 310,561,076

Committee Action

This is an informational report only. This report should be referred to and reviewed by the Finance Committee.

Scott B. Manske

Scott B. Manske
Milwaukee County Comptroller

Project Completion Status Report
Office of the Comptroller

Page 4
April 20, 2023

cc: David Crowley, County Executive
Liz Sumner, Chairwoman, Committee on Finance
Kelly Bablitch, Chief of Staff, County Board
Mary Jo Meyers, Chief of Staff, County Executive's Office
Joe Lamers, Director, Office of Performance, Strategy and Budget
Vince Masterson, Capital Budget Coordinator, PSB
James Martin, Deputy-Director Milwaukee Mitchell International Airport
Stu Carron, Director, DAS-Facilities Management
Sean Hayes, Director, DAS-Facilities Management – AE&ES
Donna Brown Martin, Director, Department of Transportation
Andrea Weddle-Henning, Director, MCDOT-Transportation Services
Lacey Oldenburg, Director, DAS-IMSD- Project Management Office
Pamela Bryant, Capital Finance Director, Office of the Comptroller
Justin Rodriguez, Capital Projects Manager, Office of the Comptroller
Stephen Cady, Research Director, Office of the Comptroller