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A report from the Director, Department of Health and Human Services, requesting the creation of 1.0 FTE ADRC Supervisor Information and Assistance in Aging and Disabilities Services, by recommending adoption of the following:

**A RESOLUTION**

WHEREAS, the Aging and Disability Resource Center (ADRC) Supervisor Information and Assistance (I&A) position will manage all aspects of the ADRC I&A Call Center, ensuring that staff have capacity to effectively respond to approximately 5,000 calls per-month from customers of the ADRC; and

WHEREAS, tasks include collaborating with community partners, supervising/evaluating professional staff, compiling/analyzing statistics to improve team performance, and overseeing resource database maintenance; and

WHEREAS, I&A services are statutorily required of ADRCs; and

WHEREAS, the Department of Human Resources has reviewed this request for a new position to determine the appropriate classification (ADRC Supervisor I&A), and pay grade (31M), and has submitted a report included in this file; and

WHEREAS, the Office of Strategy, Budget, and Performance has reviewed this request with respect to need, appropriateness, and funding availability as required per Section 59.60(10), Wisconsin State Statutes, and has submitted a report included in this file; and

WHEREAS, the Committee on Personnel, at its meeting of May 9, 2023, recommended adoption of File No. 23-504 (vote 4-0); now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors (County Board) hereby approves the classification and pay grade recommendation for the position as outlined in the report hereto attached to this file and summarized below:

Recommended Title	Aging and Disability Resource Center (ADRC) Supervisor Information and Assistance (I&A)
Agency (Department)	800
Org. (Low Org)	8361
Number of Positions	1
Pay Grade	31M
Annual Range	\$69,930-\$83,262

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37 ; and  
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39 BE IT FURTHER RESOLVED, the County Board hereby authorizes and  
40 approves the following position action for the Department of Health and Human  
41 Services, effective Pay Period 12, beginning May 29, 2023:  
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<b>Action</b>	<b>Title</b>	<b>Number of Positions</b>	<b>Pay Grade</b>
Create	ADRC Supervisor I&A	1	31M

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