



# Milwaukee County

## Meeting Minutes - Draft

### American Rescue Plan Act Task Force

*Co-Chairperson: Ricardo Diaz*  
*Co-Chairperson: Shawn Rolland*  
*Member: Ashley Adsit*  
*Member: Liz Sumner*  
*Member: Scott Manske*  
*Member: Jeff Roman*

*Task Force Coordinator: Shanin R. Brown*

---

Thursday, April 6, 2023

9:00 AM

Room 203-R & Microsoft Teams  
County Legislative Information Center

---

#### HYBRID MEETING

This meeting was held in Room 203-R, and was live-streamed on the County Legislative Information Center: <https://milwaukeecounty.legistar.com/Calendar.aspx>

#### Call to Order

#### Roll Call at 9:02 a.m.

**Present:** 5 - Adsit, Manske, Roman, Diaz, and Rolland

**Excused:** 1 - Sumner

Task Force Member Liz Sumner was not present at the time the roll was called, but appeared virtually later in the meeting.

Task Force Members Ashley Adsit, Liz Sumner, Jeff Roman, and Co-Chairman Ricardo Diaz appeared virtually for today's meeting.

- 1      [HRA23-73](#)      Approval of the draft minutes from the March 9, 2023, meeting of the American Rescue Plan Act Task Force.  
**(ACTION ITEM)**

**Attachments:**      [HRA23-73 ARPA DRAFT MINUTES \(03/09/23\)](#)

There were no appearances for Item 1.

A motion was made by Co-Chairman Diaz that the draft minutes from the March 9, 2023, meeting of the American Rescue Plan Act Task Force be **APPROVED**. The motion **PREVAILED** by the following vote:

**Ayes:** 5 - Adsit, Manske, Roman, Diaz and Rolland

**Excused:** 1 - Sumner

- 2      [HRA23-74](#)      Milwaukee County American Rescue Plan Act Project and Subgroup Updates.

**(INFORMATION ONLY)**

Attachments:      [HRA23-74 REPORT](#)  
                                 [HRA23-74 POWERPOINT](#)

**APPEARANCES:**

Bess Earl, Senior Grants Analyst - Pandemic Relief, Project Management Office, Office of Strategy, Budget, and Performance (OSBP) (virtually)  
Gaylyn Reske, Senior Dining Program Director, Aging and Disabilities Services Division, Department of Health and Human Services (DHHS) (virtually)  
Supervisor Peter Burgelis, District 15 (virtually and in person)  
Melissa McGaughey, Enterprise Project Manager, DHHS (virtually)  
Joe Lamers, Director, OSBP (virtually)  
Peter LaBonte, Program Manager, Department of Human Resources, and Coordinator, Coronavirus Disease (COVID-19) Mitigation Workgroup (virtually)

Item 2 was DISCUSSED WITH NO ACTION TAKEN.

- 3      [HRA23-76](#)      From the Revenue Loss Recovery Subgroup, requesting recommendation of \$263,644 for procurement administrative support and services for Milwaukee County public procurement and contracting, to assure County agencies meet ARPA-funded project timelines, responsibilities, and obligations.

**(ACTION ITEM)**

Attachments:      [HRA23-76 REPORT](#)  
                                 [HRA23-76 BUDGET PROPOSAL](#)  
                                 [HRA23-76 PROCUREMENT REPORT](#)  
                                 [HRA23-76 PROCUREMENT RESOLUTION](#)  
                                 [HRA23-76 PROCUREMENT FISCAL NOTE](#)

**APPEARANCES:**

Joe Lamers, Director, Office of Strategy, Budget, and Performance (virtually)  
Regina Flores, Director, Procurement Division, Department of Administrative Services (virtually)  
Supervisor Peter Burgelis, District 15

A motion was made by Task Force Member Adsit that Item 3 be APPROVED.  
The motion PREVAILED by the following vote:

**Ayes:**    6 -    Adsit, Manske, Sumner, Roman, Diaz and Rolland

- 4      [HRA23-77](#)      eComments submitted to the American Rescue Plan Act Task Force via the County Legislative Information Center (CLIC).  
**(INFORMATION ONLY)**

There were no appearances for Item 4.

There were no eComments submitted for the April 6, 2023, meeting.

The April 6, 2023, record of eComments was DISCUSSED WITH NO ACTION  
TAKEN.

**Length of meeting: 9:02 a.m. to 9:56 a.m.**

**Adjourned,**

**Shanin R. Brown  
Committee Coordinator  
Legislative Services Division, Office of the County Clerk  
American Rescue Plan Act Task Force**

Next Meeting:

The next meeting of the American Rescue Plan Act Task Force is Thursday, May 11, 2023, at 9:00 a.m.