

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: March 8th, 2023

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Cassandra Libal, Director, Office of Emergency Management

Subject: From the Director of Office of Emergency Management, requesting approval of the creation of one, Full Time Equivalent, Data Analytics Coordinator position (pay grade 30M) in the Milwaukee County Office of Emergency Management.

File Type: Action Report

REQUEST

From the Director of Office of Emergency Management, requesting approval of the creation of one, Full Time Equivalent, Data Analytics Coordinator position (pay grade 30M) in the Milwaukee County Office of Emergency Management.

BACKGROUND

As we plan to introduce interventions to communities within our County focused on harm reduction, there is a need to create and deliver focused education on programs and operations specific to opiate use disorder. To manage the increased workload focused on harm reduction and support this effort in partnership with other County departments, this position is required. Specific advanced skills are required to create and deliver education to a wide variety of audiences.

The Harm Reduction Educator would be responsible for the following duties:

1. Developing educational content for a variety of audiences (public, private, EMS).
2. Delivering educational content for a variety of audiences (public, private, EMS).
3. Creating content to promote public awareness of the resources available.
4. Act as a liaison between the resource locations, county departments and OEM to address questions and provide continuing education.

ALIGNMENT TO STRATEGIC PLAN

Describe how the item aligns to the objectives in the [strategic plan](#):

- 1A: Reflect the full diversity of the County at every level of County government
- 1B: Create and nurture an inclusive culture across County government
- 1C: Increase the number of County contracts awarded to minority and women-owned businesses
- 2A: Determine what, where, and how we deliver services to advance health equity
- 2B: Break down silos across County government to maximize access to and quality of services offered
- 2C: Apply a racial equity lens to all decisions
- 3A: Invest “upstream” to address root causes of health disparities
- 3B: Enhance the County’s fiscal health and sustainability
- 3C: Dismantle barriers to diverse and inclusive communities

- 2A: This position has direct impact on determination of resource prioritization for intervention.
- 2B: This position will work across County departments to support multiple efforts.
- 2C: Racial equity is front of mind with this work in addition to a culture of transparency.
- 3A: This position has an opportunity to impact citizens with information related to health disparities.
- 3C: Through transparency, our work informs all members of our community.

FISCAL EFFECT

Position is expected to be created and filled by June of 2023. Funding for the first three years will come from Opioid Settlement Funds. Beyond 2026, additional funding will be sought from Opioid Settlement Funds pending performance of position and impact on the community. This position is also able to be considered revenue generating for the services provided to external stakeholders and particularly research organizations.

POSITION INFORMATION

<u>Action</u>	<u>Title</u>	<u>Pay Range</u>	<u>Annual Salary Range – 2088 Hours</u>
Create	Harm Reduction Educator	30M	\$66,955.20 - \$79,955.20

VIRTUAL/HYBRID MEETING INVITES

Cassandra Libal
Christopher McGowan
Dan Pojar

PREPARED BY:



Dan Pojar, EMS Division Director

APPROVED BY:



Cassandra Libal, Director, Office of Emergency Management

ATTACHMENTS:

- 1. JEQ



Cassandra Libal, Director, Office of Emergency Management

cc: Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Janelle M. Jensen, Legislative Services Division Manager, Office of the County Clerk