

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: March 17, 2023

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Report from the Director, Department of Health and Human Services, requesting authorization to amend the 2023 purchase of service contract with Serving Older Adults of Southeast Wisconsin for programming at the five Milwaukee County-owned senior centers by \$100,000, from \$892,867 to \$992,867

FISCAL EFFECT:

- | | |
|--------------------------------------------------------------------------------------------------------|--------------------------------------------------------|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input checked="" type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input type="checkbox"/> Absorbed within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of contingent funds |
| <input type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	\$100,000	\$0
	Revenue	\$100,000	\$0
	Net Cost	\$0	\$0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
 - B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
 - C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
 - D. Describe any assumptions or interpretations that were utilized to provide the information on this form.
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- A. DHHS is requesting authorization to amend a 2023 purchase of service contract with Milwaukee County DHHS Adult and Disability Services – Area Agency on Aging to provide technology education and support with increased potential for attendee participation in socialization programming at five county-owned senior centers.
 - B. The amendment reflects an increase of \$100,000 to the contract with Serving Older Adults of Southeast Wisconsin (SOA). SOA's contract would increase from the current amount of \$892,867 to \$992,867 for program and service enhancements for management of five county-owned senior centers. Additional Older Americans Act ARPA (OAA ARPA) grant funds under federal fiscal year 2022-2024 will offset the increased costs.
 - C. Please note that the OAA ARPA funding is dependent upon a separate request also pending in the April cycle seeking authorization to contract with the Wisconsin Department of Health Services (DHS) to accept the second year of Older Americans Act ARPA grant funds of \$2,051,427 for a term extending from October 1, 2022 through September 30, 2024. A matching share of \$300,512 is also required for receipt of the total OAA ARPA allocation. The Strategy, Budget and Performance office, under the authority of Resolution File 22-905, has already approved the \$300,512 in match.
 - D. This pending State contract includes an allocation to cover the contract amendment with SOA and the matching share of \$300,512 includes \$11,111 for the contract amendment with SOA.

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.

E. This fiscal note assumes County Board approval of the contract with State DHS for acceptance of the \$2,051,427 in OAA ARPA grant funds to support the \$100,000 contract amendment with SOA.

Department/Prepared By: Mary Proctor Brown, Budget Manager (Aging)

Authorized Signature Shakita LaGrant-McClain

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?² ☐ Yes ☐ No ☒ Not Required