

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: 3/6/2023

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Chantell Jewell, Superintendent, Milwaukee County Community Reintegration Center (CRC)

Subject: A Request from the Superintendent for Passive Review of a Professional Services Agreement Exceeding \$100,000 but less than \$300,000 for an assessment of the CRC's correctional staffing and provide a staffing plan and recommendations to increase staffing, identify facility capacity, and reduce the burden of mandatory overtime on correctional officers.

File Type: Passive Review

REQUEST

The Superintendent, Milwaukee County Community Reintegration Center (CRC), is requesting passive review of a professional service agreement in an amount not to exceed \$169,813.00, for a comprehensive study of the Milwaukee Community Reintegration Center's correctional staffing, including shift types, scheduling technology, overtime and staff shortage concerns, and capacity planning to assist the County in creating a staffing plan and recommendations that increase staffing, identify facility capacity, and reduce the burden of mandatory overtime on correctional officers.

POLICY

Wisconsin State Statutes:	Wis Stats 59.21(31)
Milwaukee County Code of General Ordinances:	MCGO Chapter 56.30
Specific Adopted Budget:	2023 Adopted Budget

BACKGROUND

On July 20, 2022, with support from the Department of Administrative Services - Procurement Division, the CRC issued Request for Proposal RFP-2022-017 for Staffing Analysis Consulting Services.

The attached contract is a result of that RFP. This contract with CGL proposes a comprehensive, objective review of staffing needs and issues at the CRC. The goal of the work will be to develop a staffing plan for the facility that identifies the number of custody staff required to provide safe, secure management of the resident population and assure

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constitutional conditions of confinement, consistent with relevant laws, regulations, and professional standards. The project will also address issues in recruiting, hiring, and retaining correctional officers; overtime management, training; and operational policies that drive staffing requirements.

RECOMMENDATION

It is recommended that the Milwaukee County Board of Supervisors authorize the Superintendent, Community Reintegration Center, to execute under passive review a professional service agreement in an amount not to exceed \$169,813.00, for the services identified in the report.

FISCAL EFFECT

Fiscal Note is attached.

VIRTUAL MEETING INVITES

Chantell Jewell, Superintendent, Community Reintegration Center
David Rugaber, Assistant Superintendent, Community Reintegration Center
Jeremy Gloudemans, Security Director, Community Reintegration Center
Lael MacLellan, Contracts Manager, DAS Procurement

PREPARED BY:

Michael Bickerstaff, Public Safety Fiscal Administrator, Community Reintegration Center

APPROVED BY:

Chantell Jewell

Chantell Jewell, Superintendent
Milwaukee County Community Reintegration Center

ATTACHMENTS:

Fiscal Note

cc: County Executive David Crowley
Mary Jo Meyers, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Steve Cady, Research and Policy Director, Comptroller's Office
Allyson Smith, Committee Coordinator, Office of the County Clerk
Damian Rivera, Sr. Financial and Management Analyst, Office of Strategy, Budget, and Performance