

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

Date: February 17, 2023

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Shakita LaGrant-McClain, Director, Department of Health and Human Services

Subject: A report from the Director, Department of Health and Human Services, requesting the creation of 2.0 FTE Treatment and Resource Navigators in Housing Services

File Type: Action Report

---

**REQUEST**

A report from the Director, Department of Health and Human Services, requesting approval to create 2.0 FTE Treatment and Resource Navigators in paygrade 22.

**POLICY**

The maximum number of positions and/or the maximum number of employee hours in a given classification are approved as part of the annual adopted budget. Changes to the authorized number of positions outside of the budget process require approval by the Milwaukee County Board of Supervisors.

Milwaukee County Ordinances:		17.28
------------------------------	--	-------

**BACKGROUND**

On December 15, 2021, the Milwaukee County Board approved File 21-1127 which authorized the Milwaukee County Office of Corporation Counsel (OCC) to enter into Settlement Agreements to receive funds from three Opioid Settlement distributors. On February 2, 2023, the Milwaukee County Board approved File 23-114 which appropriated \$11,456,094 of the Opioid Settlement Funds to finance 15 proposals to address the opioid crisis in Milwaukee County. These proposals included a Homeless Outreach Project sponsored by Housing Services with a budget of \$481,570.

The Treatment and Resource Navigator positions will be located within the Housing Services area within DHHS. These positions are funded through Milwaukee County Opioid Settlement funds with the focus on working with individuals and families experiencing homelessness and struggling with substance abuse. The Treatment and Resource Navigator positions will provide homeless outreach services, connections to harm reduction and medically assisted treatment

(MAT) resources, as well as linkages to supportive housing programs.

The overall amount awarded by Milwaukee Opioid Settlement Funds to fund the new positions through 2025 is \$481,570.

**Position requested:**

<b>Title</b>	<b>Pay Range</b>	<b>Annual Salary Range</b>
Treatment and Resource Navigator	\$24.92 - \$28.72	\$51,833.60-\$59,737.60
Treatment and Resource Navigator	\$24.92 - \$28.72	\$51,833.60-\$59,737.60

**ALIGNMENT TO STRATEGIC PLAN**

The request to create a new position in the DHHS aligns with the county's strategic plan to ensure that we can continue in determining what, where, and how we deliver services to advance health equity.

**FISCAL EFFECT**

A fiscal note form is attached.

**TERMS**

The requested position create would be effective upon approval by the Milwaukee County Board of Supervisors.

**VIRTUAL MEETING INVITES**

[Shakita.LaGrant@milwaukeecountywi.gov](mailto:Shakita.LaGrant@milwaukeecountywi.gov)

[James.Mathy @milwaukeecountywi.gov](mailto:James.Mathy@milwaukeecountywi.gov)

[Eric.collins-dyke@milwaukeecountywi.gov](mailto:Eric.collins-dyke@milwaukeecountywi.gov)

**PREPARED BY:**

Eric Collins-Dyke, Deputy Administrator, Housing Services

**APPROVED BY:**

*Shakita LaGrant-McClain*

Shakita LaGrant-McClain, Director, Department of Health & Human Services

**ATTACHMENTS:**

None

cc: County Executive David Crowley  
Sup. Willie Johnson, Jr, Chair, Personnel Committee  
Mary Jo Meyers, Chief of Staff, County Executive's Office  
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors  
Steve Cady, Research and Policy Director – Comptroller's Office  
Shanin Brown, Committee Coordinator, Office of the County Clerk