File No. XX-XXX

From the Director, Department of Health and Human Services, requesting the creation of 1.0 FTE Program Manager in the Director’s Office, by recommending adoption of the following:

**A RESOLUTION**

 WHEREAS, the Federal American Rescue Plan Act (ARPA) of 2021 was signed into law by President Biden on March 11, 2021, in efforts to support individuals, families, businesses, and governments impacted by the coronavirus Disease pandemic; and

 WHEREAS, Milwaukee County (the County) will receive $183.7 million in ARPA funding, through the ARPA State and Local Fiscal Recovery Fund; and

WHEREAS, the Milwaukee County Board of Supervisors adopted File No. 21-555: “A resolution to create a Task Force (ARPA Task Force) to review and recommend funding allocations to the Milwaukee County Board of Supervisors for monies received by the County in the Federal American Rescue Plan Act of 2021”; and

WHEREAS currently, DHHS is responsible for administering about one-third of the overall approved county ARPA projects and there are additional proposals pending which fall under the DHHS umbrella; and

WHEREAS, the Project Manager will serve as a touchpoint in preventing bottlenecks, fostering information-sharing, facilitating regular project updates, complying with annual reporting, and ensuring ARPA funds are spent; and

WHEREAS, of the County’s $183.7 million in ARPA aid, $7 million has been reserved for Fund Administration to manage and coordinate use of ARPA funds to ensure strong programmatic and fiscal accountability, timely reporting, and alignment with supplementary funding; and

WHEREAS, funding for this position would be allocated from ARPA Fund Administration that was approved under File 23-234 for DHHS administrative positions supporting ARPA projects; and

WHEREAS, the request to create a new position in the DHHS aligns with 3B in the county’s strategic plan to enhance the County’s fiscal health and sustainability, with administrative support for ARPA funded projects ensuring strong fiscal stewardship and oversight of these funds; and

 WHEREAS, the Department of Human Resources has reviewed this position change request and has determined the appropriate classification (Project Manager) and pay grade (33M) and has submitted a report included in this file; and

WHEREAS, the Office of Strategy, Budget, and Performance has reviewed this request with respect to need, appropriateness, and funding availability as required per Section 59.60(10), Wisconsin State Statutes, and has submitted a report included in this file; now, therefore,

 BE IT RESOLVED, the Milwaukee County Board of Supervisors (County Board) hereby approves the classification and pay recommendation for the position as outlined in the report hereto attached to this file and summarized below:

|  |  |
| --- | --- |
| Recommended Title | Project Manager |
| Agency (Department) | 800-Department of Health and Human Services |
| Org. (Low Org) | 8110 |
| Number of Positions | 1 |
| Pay Grade | 33M |
| Annual Range | $76,606.40-$91,291.20 |

; and

BE IT FURTHER RESOLVED, the County Board hereby authorizes and approves the following position actions for the Department of Health and Human Services effective Pay Period 12, beginning May 29, 2023:

|  |  |  |  |
| --- | --- | --- | --- |
| **Action** | **Title** | **No. of Positions** | **Pay Grade** |
| Create | Project Manager | 1 | 33M |