

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: 2/15/2023

To: Marcelia Nicholson, Chair, Milwaukee County Board of Supervisors

From: Chantell Jewell, Superintendent, Milwaukee County Community Reintegration Center (CRC)

Subject: Requesting approval to abolish 1.0 FTE Correctional Officer Lieutenant position, pay grade 23CM and create 1.0 FTE Institution Complaint Examiner position, pay grade 25M

File Type: Action Report

REQUEST

The Superintendent, Milwaukee County Community Reintegration Center (CRC), is requesting authorization to abolish 1.0 FTE Correctional Officer Lieutenant position, pay grade 23CM and create 1.0 FTE Institution Complaint Examiner position, pay grade 25M.

POLICY

Wisconsin State Statutes:	Wis Stats 59.17
Milwaukee County Code of General Ordinances:	MCGO 17.05(1)
Specific Adopted Budget:	2023 Adopted Budget

BACKGROUND

The 2023 Milwaukee County Adopted budget includes 25 funded Correctional Officer Lieutenant positions.

Complaints of residents at the CRC are currently reviewed by a Security supervisor. The current system could be considered biased because most resident complaints involve security staff. An independent examiner would remove the perception of bias while ensuring protections of resident civil rights, adherence to institution policies, Wisconsin statutes, and administrative codes.

Creation of a new Institution Complaint Examiner position will accurately align the position with the responsibilities and the duties it is assigned and will better address the needs of the Department.

RECOMMENDATION

The Superintendent, Milwaukee County Community Reintegration Center, is recommending the abolishment of 1.0 FTE vacant Correctional Officer Lieutenant position, pay grade 23CM and the one creation of 1.0 FTE Institution Complaint Examiner position, pay grade 25M.

FISCAL EFFECT

A fiscal note is attached.

POSITION INFORMATION

<u>Action</u>	<u>Title</u>	<u>Pay Range</u>	<u>Annual Salary Range</u>
Abolish	Correctional Officer Lieutenant	23CM	\$55,328-\$68,557
Create	Institution Complaint Examiner	25M	\$55,120-\$62,670

PREPARED BY:

Michael Bickerstaff
Public Safety Fiscal Administrator

Chantell Jewell

Chantell Jewell, Superintendent
Milwaukee County Community Reintegration Center

cc: County Executive David Crowley
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