

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: February 17, 2023

Original Fiscal Note



SUBJECT: Authorization to create 1.0 FTE Special Projects Coordinator & 1.0 FTE Reforestation Coordinator funded through grants by the Milwaukee Parks Foundation.

FISCAL EFFECT:

- | | |
|---|--|
| <input type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input checked="" type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input type="checkbox"/> Absorbed within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input checked="" type="checkbox"/> Not Absorbed within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of contingent funds |
| <input checked="" type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	\$74,000	\$151,000
	Revenue	\$74,000	\$151,000
	Net Cost	\$0	\$0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

- A. Milwaukee County Parks is requesting authorization to create 1.0 FTE Special Projects Coordinator and 1.0 FTE Reforestation Coordinator funded through grants from the Milwaukee Parks Foundation. Grant funding will commence in the middle of 2023 and proceed through the middle of 2025.

Year	2023	2024	2025	Total
Amount	\$ 74,000	\$ 150,960	\$ 76,990	\$ 301,950

- B. Milwaukee County Parks will incur direct costs for salaries of the employees, equipment/technology for their job duties and office space. Through the grant funding from the Milwaukee Parks Foundation salaries and equipment/technology will be fully reimbursed. Office space will be absorbed within the agency budget.
- C. There are no budgetary impacts associated with the proposed action in 2023 as the positions are fully grant funded. Recognition of the revenues and expenditures will occur in the 2024 budget and via fund transfer.
- D. Assumptions utilized to provide the information include the effectuation of a 2% increase in wages in April of 2023, and additional 2% increases in 2024 & 2025 and social security taxes.

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Prepared by: Jeremy Lucas, Dir. Administration & Planning, Milwaukee County Parks

Authorized Signature: Guy Smith

Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?² ☐ Yes ☐ No ☒ Not Required