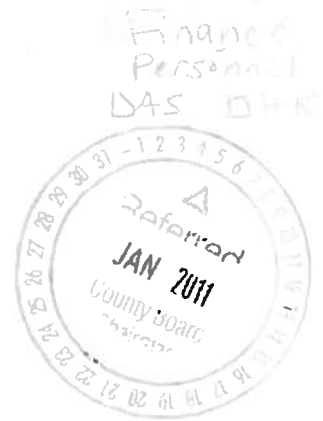


COUNTY OF MILWAUKEE
INTER-OFFICE COMMUNICATION



DATE: December 27, 2010 FILE NO. 11-73

TO: Supervisor Michael Mayo, Chairman, County Board of Supervisors

FROM: Jack Takerian, Director of Transportation and Public Works

SUBJECT: **AE&ES Division of DTPW – Midyear Position Create Request**

POLICY

The Director of the Department of Transportation and Public Works (DTPW) is requesting that the County Board approve a resolution to approve the midyear creation of four (4) new positions in the 2011 budget of the Division of Architecture, Engineering and Environmental Services Division (AE&ES) within DTPW.

BACKGROUND

In April of 2010 DTPW submitted an informational report titled Staffing Plans, Cost Comparison Of Using Permanent County Staff Professionals versus Temporary Professional Staff and Revenue Loss To AE&ES Division Of DTPW. The report suggested that given a consistent capital and major maintenance budget from year to year and therefore a consistent volume of work related to project delivery that DTPW could operate more cost effectively and increase its revenue by utilizing permanent employees rather than consultants and/or temporary professional staff for planning, design and construction management.

Subsequently, after a discussion with County Executive Lee Holloway, it was suggested that AE&ES Division look for opportunities to increase the revenue returning to Milwaukee County from the capital projects by adding permanent professional positions. After consideration of the work load related to the adopted 2011 budget, the 5-year outlook for capital and major maintenance public works projects and the renewed commitment by Milwaukee County government on infrastructure maintenance, DTPW proposes four (4) new permanent professional/technical positions that would be charged out 100% to capital or major maintenance project work not funded by the AE&ES Division operating budget. These are:

Managing Engineer-Field Operations-Airport, Title Code: 00035840, Grade: 32A, Salary: \$80,215, primary responsibilities: administer major maintenance and T&M projects exclusively at GMIA, Total Cost of the Position including benefits: \$123,072, Revenue Generated: \$223,779

Managing Engineer-Mechanical, Title Code: 000358??, Grade: 32A, Salary: \$80,215, primary responsibilities: administer HVAC, refrigeration, fire protection and plumbing

projects county-wide, Total Cost of the Position including benefits: \$123,072, Revenue Generated: \$223,779

Engineer, Title Code: 00035750, Grade: 32A, Salary: \$80,215, primary responsibilities: plan and design civil and site development projects county-wide, Total Cost of the Position including benefits: \$123,072, Revenue Generated: \$223,779

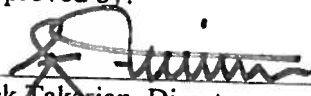
Engineering Technician, Title Code: unknown, Grade: 24A, Salary: \$49,393, primary responsibilities: administer county-wide building inventory and assessment program, Total Cost of the Position including benefits: \$87,876, Revenue Generated: \$137,826

RECOMMENDATION


The Director of the Department of Transportation and Public Works (DTPW) recommends the County Board approve a resolution to approve the midyear creation of four (4) new positions in the 2011 budget of the Division of Architecture, Engineering and Environmental Services Division (AE&ES) within DTPW. If approved by the County Board, the Director of DTPW will work with the Division of Human Resources to prepare the necessary documentation for each requested position to be submitted for review and approval by the County Board.

Prepared by: Gregory G. High

Approved by:



Jack Takejian, Director
Transportation & Public Works



Gregory G. High
Director, AE&ES Div., DTPW

Attachments: 1. Informational Report, dated April, 2010
2. Proposed Position Descriptions

cc: Lee Holloway, County Executive
Supervisor Patricia Jursik, Chairperson, Personnel Committee
Supervisor John Thomas, Vice-Chairperson, Finance & Audit Committee
Terry Cooley, Chief of Staff, County Board
Renee Booker, Director, DAS
Pam Bryant, Administration & Fiscal Affairs Division/DAS
Sean Moore, Human Resources Coordinator, DTPW
Candace Richards, Interim Director, DHR