

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

Date: December 30, 2022

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Shakita LaGrant-McClain, Director, Department of Health and Human Services

Subject: Report from the Director, Department of Health and Human Services (DHHS), requesting approval to allocate anticipated 2023 Community Development Block Grant (CDBG) and HOME funding

File Type: Action Report

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**REQUEST**

The Director of the Department of Health and Human Services (DHHS) is requesting approval to allocate anticipated 2023 Community Development Block Grant (CDBG) and HOME funding for the period of January 1 through December 31, 2023. The recommended projects are as follows:

**Community Development Block Grant (CDBG)**

At Large	Public Service	Non-Public Service
Impact Coordinated Entry – Housing Navigation	\$26,400	
Legal Action – Eviction Defense	\$35,800	
Eras Senior Network – Neighborhood Outreach Program	\$13,441	
Milwaukee Metropolitan Fair Housing Council	\$13,442	
Jewish Family Services – Bradley Crossing Case Management	\$24,700	
Salvation Army Oak Creek – Emergency Housing Assistance	\$9,000	
Milwaukee County Home Repair		\$230,140
Wisconsin Women’s Business Initiative Corporation		\$130,000
Grand Avenue Club Employment		\$77,423
Hunger Task Force – Facilities		\$94,500
<b>At large total:</b>	<b>\$122,783</b>	<b>\$532,063</b>

<b>Suburban Set-Aside Projects</b>	<b>Public Service</b>	<b>Non-Public Service</b>
Bayside – Senior Center LX Operations	\$5,684	
Brown Deer – Senior Club	\$14,100	
Fox Point – LX Club Lease	\$5,690	
Franklin – Senior Health Education	\$4,700	
Greendale – Adult Program Services	\$9,400	
Greenfield – Senior Services Staff	\$23,500	
South Milwaukee – Senior Services Programming	\$23,500	
Eras Senior Network – Neighborhood Outreach Program (various municipalities)	\$21,410	
Milwaukee Metropolitan Fair Housing Council	\$14,800	
Cudahy Code Compliance		\$10,000
Franklin – Home Repair Grants		\$65,000
Greendale – Code Enforcement		\$50,000
Greenfield – Playground Improvement		\$90,000
Milwaukee County Home Repair		\$120,063
South Milwaukee – Code Enforcement		\$32,000
St Francis – Code Enforcement		\$40,000
West Milwaukee – Code Enforcement		\$20,000
West Milwaukee – Home Repair		\$30,000
West Milwaukee – Firehouse Improvements		\$75,000
<b>Suburban Total:</b>	<b>\$122,784</b>	<b>\$532,063</b>
<b>TOTAL – Public and Non-Public Service (not including administration)</b>		<b>\$1,309,693</b>
Administration cap per regulation, 20 percent		\$327,423
<b>Total Allocation from Housing and Urban Development including reallocation</b>		<b>\$1,637,116</b>

## HOME

Project	Amount
Administration	\$129,858
Community Housing Development Organization Set Aside	\$194,787
Home Repair Loans	\$90,000
Milwaukee County Tenant Based Rental Assistance/ Rapid Rehousing	\$225,000
Rental Development	\$649,200
Homeownership Rehabilitation Acquisition	\$100,000
<b>HOME Total:</b>	<b>\$1,388,845</b>

## BACKGROUND

As part of the annual Community Development Block Grant (CDBG) process, all applicants were invited to attend a virtual public hearing and present their proposals October 18, 2022. All committee members for the Committee on Community, Environment and Economic Development were invited to attend. For 2023 funds, staff implemented a review process to objectively rank projects. A panel was arranged to score each project based on this system. The panel members were chosen due to their experience with CDBG regulations as well as to avoid conflicts of interest. The panel consisted of a representative from Milwaukee County Housing Services, a representative from the City of Milwaukee Community Development Grants Administration and a representative from the City of West Allis.

Pending approval by the County Board, the 2023 Annual Plan will be published for comment for 30-days, as required. Any public comments will be incorporated into the final 2023 Annual Plan and it will then be submitted to the Federal Department of Housing and Urban Development (HUD) for approval.

The 2023 Milwaukee County CDBG allocation totals \$1,637,116. Of the total funds, 20 percent can be used for administration and 15 percent can be set aside for public service projects. For 2023, the allocation continues to be split between at-large competitive projects and municipal projects. Although the municipal projects were not scored and ranked for the purpose of this report, they are included to show the complete allocation. As in years past, County CDBG staff will continue to review municipal projects to ensure that applicants meet national objectives and are following the Consolidated Plan. If the funds awarded by HUD differ from the amount in this report, projects will be adjusted equally on a percentage basis.

For the competitive applications, the recommendations in this report are based on the total points received for each project. Projects were ranked based on the following criteria:

- Project approach
- Need and justification
- Benefit to low-and-moderate income persons

- Target population and jurisdiction
- Capacity and experience
- Financial controls and budget
- Past CDBG performance

The anticipated HOME program budget for 2023 is \$1,388,845. This includes all program income from completed projects.

### **ALIGNMENT TO STRATEGIC PLAN**

This action item aligns with strategic plan objectives 2A (Determine what, where, and how we deliver services to advance health equity and 3A (Invest “upstream to address root causes of health disparities).

### **RECOMMENDATION**

It is recommended that the Milwaukee County Board of Supervisors authorize the Director, Department of Health and Human Services, or her designee, to allocate anticipated 2023 Community Development Block Grant (CDBG) and HOME funding as identified in the accompanying resolution.

### **FISCAL EFFECT**

There is no fiscal effect as this item is included in the 2023 adopted budget.

### **TERMS**

The term of this contract is January 1, 2023 through December 31, 2023.

### **VIRTUAL MEETING INVITES**

James Mathy, Housing Administrator  
Diane Tsounis, HOME and CDBG Program Manager

### **PREPARED BY:**

James Mathy, Housing Administrator, Department of Health and Human Services

### **APPROVED BY:**

*Shakita LaGrant-McClain*

Shakita LaGrant-McClain, Director, Department of Health and Human Services

### **ATTACHMENTS:**

Resolution and fiscal note are attached.

cc: County Executive David Crowley  
Sup. Liz Sumner, Chair, Finance Committee  
Sup. Shawn Rolland, Chair, Health Equity, Human Needs, and Strategic Planning  
Mary Jo Meyers, Chief of Staff, County Executive's Office  
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors  
Janelle M. Jensen, Legislative Services Division Manager, Office of the County  
Steve Cady, Research Director, Comptroller's Office  
Lottie Maxwell-Mitchell, Sr Budget and Management Analyst, Office of Strategy, Budget & Performance